

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
JANUARY 12TH, 2022 at 6:00 P. M. EMERY SITE-LIBRARY**

The January 2022 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 6:00 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey and School Business Manager Lori Jansen. Elementary Principal Aman and Secondary Principal Schultz were unable to attend.

ACTION NO. 088-21-22

Motion by Harberts, seconded by Hofer to approve the January 12th, 2022 School Board Meeting Agenda as presented. Motion carried.

ACTION NO. 089-21-22

Motion by Becker, seconded by Harberts to approve the December 13th, 2021 Bridgewater-Emery Regular School Board Meeting Minutes, with the following adjustments (1) On the December 2021 Claims Report: General Fund Payroll: Elementary Instruction add \$1.92 and Special Education Fund Payroll-Instructional Staff add \$74.94. (2) The November 2021 Bridgewater Emery School District Financial Statement: General Fund Ending Cash Balance=\$947,864.21-no adjustment needed to subtract an \$8.00 voided check, as it was not included in the check total plus \$ \$375,000 in CDs=\$1,322,864.21. The December 2021 Bridgewater Emery School District Financial Statement was approved as follows: **Opening Balances:** General Fund: \$1,322,864.21; Capital Outlay Fund: \$1,484,671.96; Special Education Fund: \$70,853.86; Driver's Education; \$253.10; Food Service Fund: -\$18,303.60; and Fitness Center: \$10,163.44. **December Receipts:** General Fund- Taxes received \$145,151.58; interest payment \$381.61; State Government \$129,692.73; Donation \$350.00 and Local Revenue \$8,488.98. Total General Fund Receipts \$284,064.90. **Capital Outlay Fund**-taxes received \$162,974.64; Projection Board Payments \$6,200.00; Hanson County-Library Book Donation \$5,000.00 and Local Revenue \$250.00 = Total Capital Outlay Receipts= \$174,424.64. **Special Education Fund:** Taxes Received \$100,753.08; State Government \$2,306.69; and Local Revenue= \$0= Total Special Education Receipts \$103,059.77. **Drivers Education:** Local Revenue \$0=Total Driver's Education Fund \$0. **Food Service Fund:** State Revenue \$29,332.68 and Local Revenue \$2,796.06 =Total Food Service Receipts \$32,128.74. **Fitness Center:** venue \$250.00. Total Fitness Center Receipts=\$250.00. Total December 2021 Revenue =\$593,928.05. **December Expenditures:** General Fund: Accounts Payable \$43,512.32; Medicaid Filing Fee \$373.72; and Payroll \$192,925.84= General Fund Expenditures \$236,811.88. **Capital Outlay:** Accounts Payable \$131,695.94. Total Capital Outlay Expenditures \$131,695.94; **Special Education:** Accounts Payable \$8,777.81 and Payroll \$44,294.07=Special Education Fund Expenditures \$53,071.88; and **Food Service Fund:** Accounts Payable \$12,389.76; Online payments monthly fee \$27.50; and Payroll=\$11,065.01. Total Food Service Expenditures=\$23,482.27. **Fitness Center Fund:** Accounts Payable \$0. Total Fitness Center Expenditures \$0. December 2021 Total Expenditures \$445,061.97. **Ending Balances:** General Fund; \$1,370,117.23. **Capital Outlay Fund** \$1,527,400.66; **Special Education Fund;** \$120,841.75; **Driver's Education Fund;** \$253.10; **Food Service Fund** -\$9,657.13; and **Fitness Center** \$10,413.44. The Board of Education approved the January 2022 Claims Against the School District, as follows: Addy Disposal, quarterly garbage expense \$250.00; A-Ox Welding, tank rental fees \$20.05; Buhl's Dry Cleaning, maintenance mops \$110.15; City of Bridgewater, water expense \$344.16; CMC Excavation, snow removal services \$178.57; E&M Busline, pupil transportation \$15,157.38; Fensel's Greenhouse, Board Sympathy \$68.00; Golden West Telecommunications, telephone expense \$211.36; Incidental Trust & Agency \$9,159.35 including (Football Banquet Awards \$168.00; FFA Leadership Fees \$120.00; Agricultural supplies \$344.78; Hose Reel-Football Stadium \$119.99; Industrial Arts-Non Capitalized tools \$700.59; Project Aware-Student Incentive Supplies \$1,221.88; Girls' & Boys' Basketball Referees \$1,588.80; Jr High Basketball Referees \$1,588.80; Jr High Basketball Referees \$895.00; and Jr High Basketball Tourney Reg. Fees \$215.00; Fall FFA Travel-Fuel \$131.53; State Football Runner-Up Trophy \$131.00; City of Emery-Dec. & Jan. 2022 Water & Sewer \$1,355.95; Employee Dental Insurance Payable \$2.19; Maintenance-Dental Insurance Expense \$41.00; office supplies \$96.72; One Book-One School Novels-will be reimbursed \$1,337.00; kindergarten supplies

\$41.99; maintenance light bulbs \$162.00; Wes Hilton-Science supplies reimbursed \$453.93; and New Century Press-Emery Enterprise Subscription for the library \$32.00.) Innovative Office Solutions, maintenance supplies \$138.30; Dayna Jones, maintenance supplies \$31.82; Jostens, Graduation Diplomas \$248.86; Marvin Schuldt Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$226.41; Meyer Motor, vehicle repairs \$186.75; New Century Press \$845.46; Dave Osterquist, PBIS Staff Training speaker \$250.00; Poppler's Music, supplies \$27.70; RB Lawn Care & Snow Removal, snow removal \$80.00; Total Stop, school vehicle gas \$204.66 and FACS supplies \$116.97; Trio Tel Comm., telephone expense \$381.01; United Laboratories, maintenance supplies \$526.80; Jeff VanLear, FB Lineman Chute Tarp Repairs \$93.19; Visa, supplies \$400.32; Visa-Project Aware Supplies \$142.14; and Xcel Energy, electrical expense \$5,828.97. Subtotal General Fund Accounts Payable= \$35,378.38 GENERAL FUND PAYROLL: Elementary Instruction \$51,093.31; Jr. High Instruction \$24,444.00; High School Instruction \$43,760.18; Online Class E-mentor Salaries \$4,815.65; Title 1 Services \$6,010.22; REAP Grant Salaries \$1,826.02; REAP Excess Fund Grant \$421.64; Mentor Teacher Stipend-reimbursed \$250.00; Project Aware Grant Services \$5,811.81; Library Services \$637.29; Technology Services \$1,914.06; Administrative Assistants \$4,244.58; Administration \$28,304.35; Maintenance Program with Deductions \$8,602.32; Pupil Transportation \$58.83; and Extra Curricular \$6,076.81. Total General Payroll= \$188,271.07 less \$269.43 summer insurance accrual=\$188,001.64. GRAND TOTAL GENERAL FUND \$223,380.02. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; All Star Plumbing, faucet replaced \$464.29; Dauby's Sports Center, Fisher Sideline Track Protector \$398.58; Fisk's Heating & Cooling, furnace repairs \$145.74; G&R Controls, adjusted combustion settings-boilers \$622.86; Kipp's Repair, locker room faucet & stool replaced \$397.37; US Bank, Capital Outlay Certificate Payment \$41,987.50; and Visa, Horticulture Plant Labeling Printer \$790.35 and Tablet Computer Bags \$157.00. Subtotal Capital Outlay Fund \$46,753.89. Total Capital Outlay Fund=\$46,753.89. SPECIAL EDUCATION FUND: Career Connections, Contracted Services \$107.40; Children's Home Society, Nov. & Dec. Contracted Services \$10,583.23; Cornbelt Educational Cooperative, Quarterly Assessment \$15,392.50; Goodcare, Contracted Services \$3,978.24; Hofer Physical Therapy, contracted services \$1,183.47; Lifescape, contracted evaluation services \$2,204.00; Lifequest, contracted services \$1,600.00; and Total Stop Foods, Student Transportation gas \$899.47. Subtotal Special Education Fund=\$35,948.31. SPECIAL EDUCATION PAYROLL; Instructional Salaries & Benefits \$14,837.81; Paraprofessional Salaries & Benefits \$20,378.99; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$2,998.19. Total Special Education Fund Payroll=\$42,362.03 less Summer Insurance Payable \$240.25=\$42,121.78. GRAND TOTAL SPECIAL EDUCATION FUND \$78,070.09. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, dry cleaning services \$79.10; East Side Jersey Dairy, dairy projects \$1,809.72; Incidental Trust & Agency, processed commodities \$919.91; Innovative Office Solutions, maintenance supplies \$34.46; Reinhart Foods, food & supplies \$6,287.43; and Total Stop Foods, food \$295.92; Subtotal Food Service Fund \$9,426.54. FOOD SERVICE PAYROLL: Salaries & Benefits \$10,844.28. Total Food Service Fund Payroll=\$10,844.28. GRAND TOTAL FOOD SERVICE FUND \$20,270.82. DRIVER'S ED FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: FITNESS CENTER FUND: ACCOUNTS PAYABLE: None. GRAND TOTAL-FITNESS CENTER FUND \$0. Total Claims Against School District \$368,474.82. Motion carried.

The Board of Education acknowledged the December 14th, 2021 Cornbelt Educational Cooperative Minutes. The Board of Directors approved the FY 2021 Cornbelt Cooperative Audit Report, accepted by the SD Department of Legislative Audit on November 4, 2021. Cooperative Board President Jarding appointed himself, Dr. Deboer of the Parker School District, and Supt. Johnson of Montrose to the Cornbelt Cooperative Contract Negotiation's Team, with Parker School Board Member Jason Chester as the alternate. A two-year Cooperative Director Contract was offered to Mr. Kueter with his current contract provisions, for the 2022-2023 and 2023-2024 School terms, with salary to be negotiated. Mr. Kueter discussed the Governor's FY23 Budget Address, the December 1st Special Education Child Count, and provided a Medicaid Billing update.

There were no Conflicts Of Interest presented, this evening. There were no Principal Reports provided this meeting.

Superintendent Bailey discussed ongoing Corona Virus Mitigation Strategies. The school district is not performing contact tracing, in the event of a Covid 19 illness. If you are in a family with a positive Covid 19 case, you would be advised to keep your child, at home for 5 days and have them wear a mask to school, for 5 additional days. As we have more students becoming ill, parents are reminded that if a student is not feeling well, please keep the child home, for further observation. It is not only for their welfare, but the welfare of other students and staff, within the buildings.

ACTION NO. 090-21-22

Motion by Harberts, seconded by Becker to approve the purchase of a Boiler-Burner Unit, at a cost of approximately \$6,500.00, from Farmer's Alliance. This unit, which is for the High School Gym, will help to warm the propane, which will allow it to flow, from the propane tanks to the boilers. Motion carried.

Superintendent Bailey provided a CTE Building Project Planning Update, to the Board of Education.

Superintendent Bailey received 1 Architectural Engineering Design Services Proposal, for the CTE Building Project, from JLG Architects of Sioux Falls, SD. They provided 6 copies of projects they have designed, for review by the Bridgewater Emery Board of Education and Administration.

ACTION NO. 091-21-22

Motion by Kressman, seconded by Schleich to approve JLG Architects of Sioux Falls, to provide Architectural Design Services for the Bridgewater Emery School District-CTE Building Project. This motion establishes a professional contract with JLG Architects, a qualified architectural firm to provide professional architectural and engineering design services and construction administration services, for the addition of a standalone Career and Technical Education Building, in Emery SD. The Construction Manager at Risk (CMR) Process will be utilized, in the project, at the Design Development Stage. Motion carried.

The Administration and Board of Education discussed replacing the old picnic tables outside the Food Service Lunchroom in Emery and the old, concrete benches outside the south and west building entrances.

ACTION NO. 092-21-22

Motion by Meyer, seconded by Schleich to replace the old picnic tables outside the Food Service Lunchroom in Emery and the old, concrete benches outside the south and west Emery Building entrances. Having this outdoor seating replaced will help to get students outdoors with greater social distancing, as the weather warms up again. Motion carried.

ACTION NO. 093-21-22

Motion by Harberts, seconded by Hofer to approve the Bridgewater Elementary Gym and the Jr. High/High School Multi-Purpose Gym Lighting Update, to be completed by Ben Schultz, of Schultz Electric, at a cost of \$7,247.20. Motion carried.

ACTION NO. 094-21-22

Motion by Becker, seconded by Schleich to set the 2022 Bridgewater Emery School District School Board Election as Tuesday, April 12th, 2022 from 7 a.m. to 7 p.m. The School Board Election will be in the Elementary Gym Lobby in Bridgewater and the Jr High/ High School Gym Lobby in Emery. School Board Nominating Petitions can begin being circulated on Friday, January 28th, 2022 and must be submitted to the Bridgewater Emery School District Business Office by 5 p.m. on Friday, February 25th, 2022. The School Board Members with expiring terms are James Hanssen, Kelsha Kressman, and Carolyn Meyer. Motion carried.

School Board President James Hanssen appointed School Board Vice President Bryan Harberts to be the Bridgewater Emery School District's LAN (Legislative Area Network) Board Representative for the 2022 Legislative Session.

ACTION NO. 095-21-22

Motion by Harberts, seconded by Schleich to approve the Jr. High/High School Gym Capital Outlay Certificate Interest Payment, in the amount of \$41,987.50 payable to US Bank of Minneapolis, Minnesota, to be sent by School Business Manager Jansen, as an ACH Payment by January 15, 2022. Motion carried.

ACTION NO. 096-21-22

Motion by Meyer, seconded by Kressman to approve 4 Student Open Enrollment Applications- Numbers OE2021-2022-10; OE2021-2022-11; OE2021-2022-12; and OE2021-2022-13 for 4 student enrollments, into the Bridgewater Emery School District. Motion carried.

The School District's Preliminary Assessed Taxable Valuations, by County for 2022 was Hanson County \$100,850,184.00; Hutchinson County \$64,625,858.00; and McCook County \$214,618,926.00. Total district valuation=\$380,094,968. There has been a loss in district taxable valuation of \$17,000,246.00. These Preliminary Valuations were approved as Final Valuations by Wendy Semmler, Director of the SD Department of Revenue.

School Business Manager Jansen provided a Fiscal Year To Date Budget Report.

For the December 2021 Pupil Transportation Report, the school district has incurred 4,032 shuttle miles, 15,339 route miles, and 4,440 extra-curricular miles, at a fiscal year to date cost of \$70,871.06. In comparison to FY 20-21, the school district had spent \$62,967.46, an increase of \$7,903.60 due to changes in route patterns since FY 20-21 and increased contract bus rates.

The Fuel Consumption Report was presented. With only 50 % of our propane fuel contract remaining, it is likely that additional fuel will need to be purchased at the contract price, due to significantly, colder temperatures.

ACTION NO. 097-21-22

Motion by Hofer, seconded by Kressman to adjourn the regular school board meeting at 6:55 p.m. Motion carried.

James Hanssen, School Board President

Lori Jansen, School Business Manager