

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
JULY 12, 2021 at 7:30 P. M. EMERY SITE LIBRARY**

The final meeting of the 2020-2021 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:30 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey and Business Manager Lori Jansen. Roger Hofer was a visitor.

ACTION NO. 202-20-21

Motion by Harberts, seconded by Meyer to approve the July 12th, 2021 school board meeting agenda, as presented. Motion carried.

ACTION NO. 203-20-21

Motion by Kressman, seconded by Schleich to approve the June 14th, 2021 Bridgewater-Emery Regular School Board Meeting Minutes and the June 29th 2021 Special School Board Meeting Minutes, as presented. The Bridgewater-Emery Board of Education approved the June 2021 Financial Statement which included the June 15th Regular School Board Meeting Claims and the June 29th Special School Board Meeting Claims. Any remaining fiscal year end Claims of the School District were expensed, prior to the district's fiscal year end on June 30, 2021 and were paid, at the School Board Meeting, on July 12th, 2021. The June 2021 Bridgewater-Emery School District Financial Statement is as follows:

Opening Balances: General Fund: \$1,484,501.39-\$3,716.70 prior period adjustments=\$1,480,784.69; Capital Outlay Fund: \$1,771,842.90 + \$658.00 prior period adjustments=\$1,772,500.90; Special Education Fund: \$201,335.45 + \$3,018.68=\$204,354.13; Driver's Education: \$-109.06 + \$236.96 prior period adjustments=\$127.90; Food Service Fund: \$12,386.59 - \$40.00 prior period adjustments=\$12,346.59; and Fitness Center: \$8,892.70 + \$370.00 prior period adjustments=\$9,262.70. **June Receipts:** General Fund- Taxes received \$46,770.28, interest payment \$281.89, State Government \$134,404.68; and Local Revenue \$2,374.00=Total General Fund Receipts \$183,830.85. Capital Outlay Fund-taxes received \$50,077.40 and local revenue \$259.85= Total Capital Outlay Receipts= \$50,337.25. Special Education Fund: Taxes Received \$30,958.67 and State Government \$2,499.88 =Total Special Education Fund Receipts=\$33,458.55. Driver's Education Fund: Parent Payments \$4,750.00. Total Driver's Education Fund Receipts \$4,750.00 Food Service Receipts; State Commodity Pro-ration \$860.86 and School Lunch payments \$2,517.61. Fitness Center: Local Revenue \$220.00. Total Fitness Center Receipts=\$220.00. Total June Revenue = \$275,974.94. **June Expenditures:** General Fund: Accounts Payable \$38,167.69 and 6/29 Accounts Payable \$11,420.90; less voided check \$96.44; and Payroll \$190,289.08= General Fund Expenditures \$239,877.67. Capital Outlay: Accounts Payable \$60,364.14 and 6/29 Accounts Payable \$20,567.09= Total Capital Outlay Expenditures \$80,931.23. Special Education: Accounts Payable \$37,906.08 and 6/29 Accounts Payable \$375.00 and Payroll=\$32,029.70=Special Education Fund Expenditures \$70,310.78; Driver's Education Fund: 6/29 Accounts Payable \$150.00= Total Driver's Education Expenditures \$150.00, and Food Service: Accounts Payable \$1,029.39; 6/29 Accounts Payable \$139.90; Online Food Service Fee \$20.00; and Payroll=\$10,627.11. Food Service Expenditures \$11,816.40. Fitness Center: 6/14th Accounts Payable \$250.00. Total June Expenditures \$403,336.08. **Adjustments:** General Fund: End of Year Operating Transfer of \$13,500.00 from the General Fund to the Food Service Fund. **Ending Cash Balances:** General Fund: \$1,411,334.31; Capital Outlay Fund \$1,741,906.92; Special Education Fund \$167,501.90; Driver's Education Fund \$4,727.90; Food Service Fund \$17,408.48; and Fitness Center \$9,232.70=\$3,352,112.21. The Board of Education approved the Claims Against the District for July 2021: **GENERAL FUND: ACCOUNTS PAYABLE:** Addy Disposal, garbage \$250.00; A-Ox Welding Supply Co., tank rental fees \$19.59; Advantage Auto, City Auditorium steel door replaced & hardware (50%) \$300.00; AFLAC, summer insurance 9 month employees \$241.80; ASBSD, membership dues \$1,038.24; Bright Arrow Technologies, notification system renewal \$412.50; City of Bridgewater, school & football stadium water expense \$2,763.62; City of Emery, school & facilities water expense \$519.00; Cornbelt Conference, annual fee \$500.00; The Daily Republic, library subscription \$172.64; Delta Dental, summer insurance 9 month employees \$464.56; Digital Solutions, 20-21 Yearbook \$1,725.00; EMC Insurance, Property & Liability Insurance Coverage \$53,954.00; Farmer's Alliance, 40,000 gallons propane @ \$.98/gallon \$39,200.00; G&R Controls, annual boiler maintenance fee \$1,595.00; Golden West:

telephone expense \$147.84; Graves IT Solutions, support contract, onsite support & backup \$2,880.00; JL Arend Agency, surety bond \$301.50; Laquinta Inn, State Track Meet Lodging \$896.98; Marvin Schult Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$166.97; NASSP, National Honor Society-Annual Fee \$385.00; New Century Press, printing expense \$40.16; Office of State Fire Marshall, boiler inspection fees \$210.00; Potter Tire & Service fuel & maintenance services \$147.00; Ramkota Inn, administrative travel \$212.00; SD Society For Tech Ed, membership fee \$30.00; SD Teacher Placement, registration fee \$435.00; SFM, worker's comp.insurance premiums \$17,383.00; Sherman Williams, maintenance services-paint \$352.90; Southeast Area Cooperative, paper supplies bid \$4,673.01; Standard Life Insurance, summer insurance-9 month employees \$28.80; Technology In Education, membership fee \$1,250.00; Total Stop Foods, fuel-student transportation services \$531.95 and maintenance supplies \$4.48; Trio Tel Communications, telephone expense \$669.02; Verizon Wireless, cell phone expense \$61.51; Visa-Project Aware, supplies \$198.43; Visa-supplies \$125.60; Wellmark Blue Cross Blue Shield, summer employee health insurance \$1,266.00, and Xcel Energy, electrical expense \$5,056.35. Subtotal General Fund Accounts Payable= \$140,759.45. GENERAL FUND PAYROLL: Jr High Instruction \$914.91; High School Instruction \$4,624.71; Title 1 Grant Services \$1,215.31; Title II Grant Services \$1,824.95; Reap Excess Fund Grant \$421.40; Technology Services \$1,912.94; Contracts Payable \$110,160.14; Benefits Payable \$27,255.12; Administration \$20,451.74 and Maintenance Program with Deductions \$12,585.49 and Extra Curricular \$.01. Total General Payroll= \$181,366.72. GRAND TOTAL GENERAL FUND \$322,126.17. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; CDWG Government, Google Chrome Licenses \$250.00; Follett School Solutions, Destiny Library Software Renewal \$1,249.84; Imagine Learning, Imagine Learning Software-ESSER #3 Learning Recovery \$24,600.00; IT Outlet, E-rate Cabling Project-District Share-Emery Project \$6,480.00; McGraw Hill, Geometry Textbooks \$3,665.93; Olinger Electric, removal of outlets during ERate Project \$737.61; Power of ICU, ICU database renewal \$1,799.00; Riverside Technologies, Chromebooks \$8,370.00; and US Bank, Gym Capital Outlay Certificate Principal and Interest Payment \$324,787.50. GRAND TOTAL CAPITAL OUTLAY FUND \$373,730.08. SPECIAL EDUCATION FUND: ACCOUNTS PAYABLE: Career Connections, contracted services \$154.24; Children's Home Society, contracted services \$5,908.98; Cornbelt Educational Cooperative, quarterly assessment \$15,392.50; Delta Dental, summer dental insurance 9 month employees \$158.00; Goodcare, occupational therapy-contracted services \$960.00; Hofer Physical Therapy, physical therapy-contracted services \$420.00; Lifescape, contracted services \$6,637.50; Lifequest, contracted services \$1,650.00; SFM, Worker's Compensation Insurance Premium \$1,000.00; SD Wheelchair Transit, contracted services \$750.00; Southeast Area Cooperative, paper supplies \$267.00; Standard Life Insurance, summer insurance-9 month employees \$5.76; Total Stop, gas-Special Education Summer School \$249.61; Visa, TODEM IEP Administration Software \$995.00; and Wellmark Blue Cross Blue Shield, summer employees group health insurance \$1,266.00 Claims=\$35,814.59. SPECIAL EDUCATION PAYROLL: Contracts/Benefits Payable \$ 29,570.87 and Administrative Salaries & Benefits \$2,761.79; Total Special Education Fund Payroll=\$32,332.66. GRAND TOTAL SPECIAL EDUCATION FUND \$68,147.25. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Child & Adult Nutrition Services, processed commodities \$195.25; SFM, Worker's Compensation Insurance \$1,000.00; Southeast Area Cooperative, paper supplies \$132.96; and Wordware-Food Service-Software \$1,404.00. Subtotal Food Service Fund \$2,732.21. FOOD SERVICE PAYROLL: Contracts Payable and Benefits Payable =\$11,264.85 GRAND TOTAL FOOD SERVICE FUND \$13,997.06. DRIVER'S ED FUND: ACCOUNTS PAYABLE: Total Stop Foods, fuel \$545.57=\$545.57. PAYROLL \$3929.23. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$4,474.80. Total Claims Against School District \$782,475.36. Motion carried.

The Board of Education acknowledged the June 10th, 2021 Cornbelt Educational Cooperative Minutes, as presented. There were no Conflict of Interest Disclosures presented, this evening.

The Final Report of June 29, 2021 Claims Against The School District was presented. The report was the same as originally printed in the June 29th, 2021 School Board Meeting Minutes.

The Final Report of the Fiscal Year End General Fund Contingency Transfers was presented by School Business Manager Jansen. The Board of Education authorized School Business Manager Jansen, at the June 29th, 2021 School Board Meeting Action No. 196-20-21, to make any necessary Contingency

Transfers, prior to the school district's fiscal year end on June 30th, 2021. The Fiscal Year End 2020-2021 General Fund Contingency Transfers included: Increase in Elementary Substitutes \$1,706.00; Increase in Elementary Compensated Sick Leave \$517.00; Increase in Elementary Professional & Technical Services \$382.00; Increase in Elementary Dues & Fees \$1,656.00; Increase in Elementary Other Professional Services \$200.00; Increase in Elementary Travel Expense \$334.00; Increase in Elementary Technology Supplies \$107.00; Increase in Elementary Periodicals \$42.00; Increase in Kindergarten Instructional Workbooks \$210.00; Increase in First Grade-Instructional Workbooks \$477.00; Increase in Second Grade Instructional Workbooks \$449.00; Increase in Third Grade Instructional Workbooks \$337.00; Increase in Fourth Grade Supplies \$410.00; Increase in Fifth Grade Instructional Software \$275.00; Increase in Sixth Grade Printed Textbooks \$2,212.00; Increase in Junior High Instructional Staff Sick Leave \$1,897.00; Increase in Junior High Dues & Fees \$1,496.00; Increase in Jr. High Travel \$334.00; Increase in Jr. High English Printed Textbooks \$559.00; Increase in Jr. High English Instructional Software \$99.00; Increase in Jr. High English Electronic Textbooks \$8,240.00; Increase in Jr. High English Instructional Workbooks \$45.00; Increase in Jr. High Math Instructional Materials \$631.00; Increase in Jr. High Math Periodicals \$153.00; Increase in High School Dues & Fees \$1,754.00; and Increase in High School Agriculture Instructional Software \$478.00 and decrease in General Fund Contingency Account -\$25000.00.

The Board of Education authorized School Business Manager Jansen, at the June 29th, 2021 School Board Meeting Action No. 195-20-21 to prepare all necessary Budget Adjustments, prior to the school district's fiscal year end, on June 30th, 2021. The Report of Fiscal Year End General Fund Budget Amendments included: Expenditures: General Fund: Increase in Elementary Instruction Salaries \$37,141.00; Increase in Elementary Instruction-Other Compensation \$10,115.00; Increase in Elementary Instruction SD Retirement \$2,228.00; Increase in Elementary Health Insurance \$9,162.00; Increase in Elementary Instructional Software \$9,558.00; Increase in Elementary Non-Consumable Supplies \$10,288.00; Increase in Jr. High Paraprofessional Salaries \$758.00; Increase in Jr. High Other Compensation \$5,102.00; Increase in Jr. High Instruction Health Insurance \$1,343.00; Increase in High School Instructional Salaries \$18,967.00; Increase in High School Other Compensation \$9,096.00; Increase in High School Social Security Expense \$936.00; Increase in High School Instructional Software \$5,256.00; Increase in Greenhouse Supplies \$1,405.00; Increase in Agriculture Supplies \$434.00; Increase in High School English Electronic Textbooks \$10,815.00; Increase in High School Non-Capitalized Equipment \$8,271.00; Increase in Computer Science Textbooks \$4,339.00; Increase in High School Welding Tank Rentals \$782.00; Increase in High School Online Class E-mentor Salaries \$16,338.00; Increase in Guidance Counselor Salaries \$1000.00; Increase in Guidance Counselor Social Security \$77.00; Increase in Guidance Counselor SD Retirement \$60.00; Increase in Guidance Counselor Supplies \$105.00; Increase in Instructional Staff Professional Services \$1,300.00; Increase in Instructional Staff Dues & Fees \$617.00; Increase in Instructional Staff Other Professional Services \$800.00; Increase in Monsanto Grant Non-Capitalized Equipment \$13,863.00; Increase in Mentor Teacher Stipends \$1,920.00; Increase in Mentor Teacher Social Security Expense \$147.00; Increase in Mentor Teacher SD Retirement \$116.00; Increase in Library Services Other Compensation \$200.00; Increase in Library Services Compensated Sick Leave \$2,000.00; Increase in Library Services SD Retirement Expense \$133.00; Increase in City Auditorium Other Professional Services \$2,704.00; Increase in City Auditorium Repairs & Maintenance \$6,262.00; Increase in Copier Rental Expense \$13,231.00; Increase in Boys' Basketball Referee Expense \$2,022.00; Increase in Boys' Basketball Non-Capitalized Equipment \$8,098.00; Increase in Football Dues & Fees \$1,153.00; Increase in Football Field Water Expense \$9026.00; Increase in Football Travel \$4,712.00; Increase in Football Instructional Software \$1,459.00; Increase in Boys' Track Dues & Fees \$1,245.00; Increase in Boys' Track Travel \$1,132.00; Increase in Boys' Golf Travel \$597.00; Increase in Boy's Golf Supplies \$562.00; Increase in Boys' Cross Country Salaries \$1,728.00; Increase in Boys' Cross Country Social Security \$132.00; Increase in Boys' SD Retirement \$105.00; Increase in Girls' Basketball Salaries \$2,398.00; Increase in Girls' Basketball Officials \$1,738.00; Increase in Girls' Volleyball Salaries \$2,467.00; Increase in Girls' Volleyball Travel \$6,721.00; Increase in FCCLA Dues & Fees \$696.00; Increase in FCCLA Travel \$501.00; Increase in NHS Dues & Fees \$385.00; Increase in NHS Supplies \$245.00;

Revenue Sources: Increase in Monsanto Grant Revenue \$15,000.00; Increase in Mentor Grant Revenue \$2,148.00; and decrease in General Fund Unassigned Fund Balance \$236,843.00.

Report of Fiscal Year End Capital Outlay Fund Budget Adjustments: Increase in Elementary Grade K Printed Textbooks \$9132.00; Increase in Grade 1 Printed Textbooks \$4,410.00; Increase in Elementary Grade 2 Printed Textbooks \$4,372.00; Increase in Elementary Grade 3 Printed Textbooks \$11,758.00; Increase in High School Math Textbooks \$9,659.00; Increase in Reap Grant & Reap Excess Grant Non-Capitalized Equipment \$21,170.00; Increase in Library Books \$5,920.00; Increase in Improvements To Infrastructure-Land & Building Rentals \$6,222.00; Increase in Debt Service-Redemption of Principal \$113,694.00 and Decrease in Capital Outlay Fund Restricted Fund Balance \$186,337.00.

Report of Fiscal Year End Special Education Fund Budget Adjustments: Increase in Special Education Physical Therapy Services \$7,818.00; Increase In Occupational Therapy Services \$37,555.00; and Increase in MD Other Professional Services \$5,763.00 and Revenue Source: Extraordinary Cost Fund Revenue \$51,136.00.

School Business Manager Jansen reported that the amount of the General Fund Transfer To The Food Service Fund was \$13,500.00. The Transfer to the Food Service Fund was approved at the June 29, 2021 School Board Meeting, in Action No. 198-20-21.

There was no Operating Transfer from the General Fund, to the Driver's Education Fund, in the 2020-2120 Fiscal Year.

ACTION NO. 204-20-21

Motion by Schleich, seconded by Hofer to approve the signed contract of High School English Instructor, Cari Terveen, per the 2021-2022 Instructional Staff Negotiated Agreement. School Board Member Meyer abstained. Motion carried.

School Business Manager Jansen presented a request from Technology Coordinator Connie Whistler that 6 obsolete Projection Screens be declared surplus property of the school district, this evening.

ACTION NO. 205-20-21

Motion by Kressman, seconded by Meyer to declare the 6 obsolete Projection Screens, to be surplus property of the school district, with no residual value. Motion carried.

The audit quote for the FY 2020-2021 Financial Audit will be presented at the August 9th School Board Meeting.

ACTION NO. 206-20-21

Motion by Hofer, seconded by Schleich to adjourn the final meeting of the 2020-2021 Bridgewater-Emery School District Board of Education, at 7:47 p.m. Motion carried.

School Board President

School Business Manager

BRIDGEWATER-EMERY SCHOOL DISTRICT # 30-3
REGULAR SCHOOL BOARD MEETING
JULY 12th, 2021 7:48 P. M. CONFERENCE ROOM-BRIDGEWATER SITE

The first meeting of the 2021-2022 Bridgewater-Emery Board of Education was called to order by Business Manager Lori Jansen at 7:48 p.m. Board members present were Dale Becker, Bryan Harberts, James Hanssen, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey, Secondary Principal Schultz, and School Business Manager Lori Jansen. Elementary Principal Kim Aman was absent. Roger Hofer was a visitor.

The School Board Member Oath of Office was administered to Incumbent School Board Members Bryan Harberts and Jerry Hofer.

ACTION NO. 001-21-22

Harberts nominated James Hanssen to serve as the President of the Bridgewater-Emery Board of Education. Motion by Harberts, seconded by Schleich that nominations cease, and a unanimous ballot be cast for James Hanssen. Motion carried.

ACTION NO. 002-21-22

Schleich nominated Bryan Harberts to serve as Vice President of the Bridgewater-Emery Board of Education. Motion by Schleich, seconded by Meyer that nominations cease, and a unanimous ballot be cast for Bryan Harberts. Motion carried.

ACTION NO. 003-21-22

Motion by Meyer seconded by Kressman to approve the July 12th-Second Meeting School Board Meeting Agenda, as presented. Motion carried.

School Business Manager Jansen provided an overview of the 2021-2122 Bridgewater Emery School District Financial Budget, during the Annual Public Budget Hearing. The anticipated revenue and expenditures anticipated for each fund, were presented. Further revisions will be made to the budget, over the next month. The budget will be presented in final form, for school board approval, at the September 2021 School Board Meeting.

ACTION NO. 004-21-22

Motion by Meyer, seconded by Harberts to approve the Bridgewater Emery School District's membership in the Associated School Boards of South Dakota, for the 2021-2022 School Year. Motion carried.

ACTION NO. 005-21-22

Motion by Harberts, seconded by Hofer to make the following appointments: (1) Designates School Business Manager, Lori Jansen, as the custodian of all accounts with authority to continue all existing funds or accounts and establish any necessary, new accounts. (2) Authorizes the School Business Manager to request bank interest rate quotes for the Board of Education, to invest and re-invest funds in local financial institutions. (3) Authorizes the School Business Manager to electronically transfer fund for specifically authorized purposes. (4). Authorizes Superintendent Jason Bailey, as the Director of Federal Programs. (5) Appoints Elementary Principal Kim Aman and Secondary Principal Christena Schultz, as the school district's Truancy Officers. (6) Appoints Superintendent Bailey to oversee the school district's Title IX Compliance Team Approach. (7) Appoints Elementary Principal Kim Aman, as the school district's Section 504 Compliance Officer. (8) Appoints Superintendent Bailey, as the school district's Americans With Disabilities Act Compliance Officer. (9) Appoints Superintendent Bailey, as the school district's Age Discrimination Act Compliance Officer. Motion carried.

ACTION NO. 006-21-22

Motion by Schleich, seconded by Kressman to (1) Designates School Board Chairman James Hanssen and Board Vice Chairman, Bryan Harberts to countersign checks, drawn by the School Business Manager. (2) Appoints School Board Vice President Bryan Harberts, as the Cornbelt Educational Cooperative-Special Education Cooperative Member. (3) Appoints the following School Board Member Committees: Instructional Staff Contract Negotiation's Team: Board Chairman James Hanssen and Board Member Carolyn Meyer. Appoints the following school board members to Spring Equalization Board

Meetings: Dale Becker, Kelsha Kressman, and Carolyn Meyer. (4) Appoints School Business Manager Jansen as the Health Insurance Privacy Officer. (5) Appoint School Business Manager Jansen as the Bridgewater Emery School District's Federal E-rate Funds Coordinator. (6) Appoint School Business Manager Jansen as the Bridgewater Emery School District' Federal Grant Administrator for the G5 Website. (7) Appoints Elementary Principal Kim Aman as the Supervisor of Compliance and Assurances, for the Title 1 Program. (8) Appoints Elementary Principal Kim Aman, as the Special Education Director, with Supt. Bailey and School Business Manager Jansen to assist in the Special Education Program direction. Supt. Bailey, Elementary Principal Aman, and Secondary Principal Schultz are designated to direct the Individualized Education Plan (IEP) Administration. Motion carried.

ACTION NO. 007-21-22

Motion by Meyer, seconded by Hofer to approve the following Standard Operating Procedures, for the 2021-2122 Fiscal Year: (1) The official banking depositories of the Bridgewater Emery School District will be The Security State Bank of Emery and River's Edge Bank of Bridgewater. (2) The official newspaper of the school district will be The Bridgewater Tribune. The school district has a web page dedicated to providing the same public information online that is being submitted to the official newspaper, for publication. (3) The date, time, and location of the school board meeting will be the second Monday of the month, at 7:30 p.m., with the site alternating monthly between the Bridgewater Site Conference Room and the Emery Site Library. (4) To set the School Board Member Compensation at \$75.00 per meeting. (5) To approve the purchase of a surety bond for Superintendent Bailey and School Business Manager Jansen. (6) To approve the purchase of Catastrophic Student Insurance through Dissinger Insurance Services, for the 2021-2022 Academic Year. (7) Designates the School District Attorney as Rodney Freeman. (8) Set the following rates: Gate Admission Fees at \$3 for students and \$5 for adults; \$4 for students and \$6 for adults for all double-header events; sets student season passes at \$10 each; adult season passes at \$30 each; family passes at \$75 each; adult & spouse passes at \$50 and Senior Passes (citizens over 65) are free for home non-tournament games. Band instrument rent maintenance fees at \$30 per year (9) Sets Driver's Education Fees at \$200 for students in the district and \$250 for students, residing outside the district. The student must have paid the \$200, before they will receive their driver certification documents, to obtain their license. (10) Set student meals for school approved state sponsored events and adult overnight travel meal rate at \$6 for Breakfast; \$7 for lunch and \$8 for Supper. Motion Carried.

ACTION NO. 008-21-22

Motion by Hofer, seconded by Schleich to approve (11) the FY2021-2022 Food Service Prices at: Lunch (Grades K-5) \$3.15; (Grades 6-8) \$3.45 and (Grades 9-12) \$3.55; Lunch (Adult) \$4.35; Breakfast (Grades K-5) \$2.10; (Grades 6-8) \$2.15; (Grades 6-12) \$2.25 and Breakfast (Adult) \$2.60; extra milk and Kindergarten snack milk will be .40 cents each. Second servings of the school lunch entree will be \$1.25 each, to be served, only upon annual written approval, by each student's parent. Permission slips for seconds will be sent home and must be returned signed, for seconds to be authorized. (12) Set the staff mileage reimbursement at the state rate. (13) Sets substitute teacher pay at \$12.50 per hour or \$100.00 per day and \$120 per day, upon substituting for the same teacher, at least 10 consecutive days in a row, as a long-term substitute. (14) Authorizes the completion of the Bridgewater-Emery School District's Annual Financial Report by School Business Manager Jansen. (15) Authorizes Supt. Bailey to close the school sites, in case of weather-related problems. He is authorized to place school opening information on the school district's web page, list serve, the digital dialer system and other electronic media.

ACTION 009-21-22

Motion by Schleich, seconded by Harberts to approve the Pupil Transportation Contract of E&M Busline at the following rates: \$2.68 bid price per mile for regular bus routes and \$2.52 for Extra Curricular trips. The diesel fuel escalator base will be .244 and local trips will be charged at \$25 each. The FY20-21 bid price per mile was \$2.55 and local trips were \$20 each. Motion carried.

ACTION NO. 010-21-22

Motion by Harberts, seconded by Meyer to approve the Fiscal Year 2022-2023 Propane Fuel Bid, presented by CHS Farmer's Alliance, at \$1.38 per gallon. At last year's July Meeting, the School Board

approved the CHS Farmers' Alliance, Fiscal Year 2021-2122 Propane Fuel Bid of \$0.98 per gallon. This motion approves the purchase of 40,000 gallons of propane, today, at the FY 2021-2122 contract price of \$0.98 per gallon=\$39,200.00. Additional gallons of propane can be purchased, from CHS Farmer's Alliance, at \$0.98, if needed. Motion carried.

ACTION NO. 011-21-22

Motion by Hofer, seconded by Schleich to approve Buhle Laundry Service of Mitchell as the provider of Food Service Laundry Procurement Services and any maintenance cleaning of rugs and mops, as needed, at the quoted price. Motion carried.

ACTION NO. 012-21-22

Motion by Kressman, seconded by Hofer to approve the Bridgewater Emery School District's Debt Management Plan, as updated. Motion carried.

ACTION NO. 013-21-22

Motion by Schleich seconded by Meyer to adopt the Bridgewater Emery School District's updated Five-Year Capital Outlay Plan, as presented. Motion carried.

ACTION NO. 014-21-22

Motion by Schleich, seconded by Harberts to approve the annual adoption of the Fiscal Policy For The Distribution of Federal Funds, to school districts for Federal Grant Administrative Guidance. Motion carried.

ACTION NO. 015-21-22

Motion by Harberts, seconded by Hofer to approve the annual adoption of the Bridgewater Emery School District's Internal Control Policy, as presented. Motion carried.

ACTION NO. 016-21-22

Motion by Hofer, seconded by Kressman to approve the annual adoption by the Bridgewater Emery School District, of the Federal Grant Administration Financial Practices Policy. Motion carried.

ACTION NO. 017-21-22

Motion by Meyer, seconded by Harberts to proceed with preliminary soil testing, on the site being considered for the location of the CTE Building, northwest of the Bridgewater Emery High School. Motion carried.

Superintendent Bailey discussed the Federal ESSER American Rescue Plan (ARP) Development plans. The plan will be in final form for approval, for the August 9th, 2021 School Board Meeting.

ACTION NO. 018-21-22

Motion by Hofer, seconded by Kressman to approve the purchase the following equipment from Push-Pedal-Pull of Sioux Falls, per their quote: 2 flat/incline/decline Dumbbell Benches at \$375.00 each; an Olympic Flat Bench at \$875.00 each; 2- 45 lb Olympic Grip Plates at \$75.00 each; 2-35 lb Olympic Grip Plates at \$59.00 each; 3 Men's Kansas Power Bars at \$229.00 each; 1 Treadmill Experience Series at \$3,499.00 each; and freight of \$330.00. Total cost=\$6,409.00. Motion carried.

ACTION NO. 019-21-22

Motion by Harberts, seconded by Schleich to purchase 700 square feet of commercial vinyl plank for the Agriculture Classroom, with the cost and installation by Olinger Carpet, estimated at approximately \$4,000.00. Motion carried.

ACTION NO. 020-21-22

Motion by Schleich, seconded by Harberts to hire a new Librarian for the Emery Site Library, for 2 days per week, at \$12.25 per hour, plus benefits. Motion carried.

ACTION NO. 021-21-22

Motion by Harberts, seconded by Hofer to offer a part-time Special Education Paraprofessional Work Agreement to Lorie Langreck, for approximately 20 hours per week, at \$12.25 per hour. Motion carried.

ACTION NO. 022-20-21

Motion by Hofer, seconded by Harberts to adjourn the regular school board meeting at 9:20 p.m. Motion carried.

James Hanssen, School Board President

Lori Jansen, School Business Manager

According to SD. Codified Law, all school district employee's names, duties, and salaries are to be published. Following is the list of employees of the Bridgewater-Emery School District 30-3 for the 2021-2122 school year. All employees who work more than 20 hours a week are members of the S.D. Retirement System.

CERTIFIED STAFF: Kimberly Aman, Elementary Principal, Title I Advisor, Special Education Director 10 Month Contract \$74,249.91. Jared Anderson, Physical Education Teacher, \$41,600.00; Jr. High Football \$1,519.80; and Jr. High Track Coach at \$1,481.81. Jason Bailey, Superintendent-12month contract, \$96,621.27. Dan Burnham, Jr. High Social Studies Teacher, \$47,193.36 and Asst. Boys' Basketball Coach \$2,659.65. Rochelle Carlson: Jr. High Language Arts, \$45,112.00 and Jr. High Oral Interp, Advisor \$1,025.87. Cheryl Deibert, Second Grade \$51,973.57. Kendra Erickson, Grade 4 Instructor \$40,500.00; Mary Ernster, Grade 4 Instructor, \$43,350.84 and Head Girls' Volleyball \$4,939.35; Shawn Giesler, Kindergarten Teacher, \$51,748.63. Tracy Gilliland, Grades K-12 Vocal Music Instructor \$41,500.00, Elem. And Jr. High/HS Vocal Music Concert Stipends \$2,279.70. Wesley Hilton, High School Science, \$47,624.00. Lori Jansen, School Business Manager-12 Month Contract, \$67,066.90. Dayna Jones, Kindergarten Teacher \$44,350.00 and Assistant Girls' Volleyball Coach \$2,659.65. Miranda Kayser, Junior High Math Instructor \$43,300.00 and National Honor Society Advisor for \$569.93. Sultan Lewis, Jr. High Science Teacher \$40,500.00; Stephanie Marquardt, First Grade Teacher \$44,350.00. Jennifer Martinez, Special Education Instructor \$44,947.43 Frankie Nelson, Family & Consumer Science Instructor \$41,600.00; FCCLA Advisor \$1,367.82 and Student Council Advisor \$569.93. Tami Roesler, High School Math Instructor \$49,300.00. Christena Schultz, Grades 6-12 Principal \$81,359.22 and Assistant Volleyball Coach \$2,659.65. Scott Schultz, Social Studies Instructor \$50,415.03, Head Boys' Basketball Coach \$4,939.35 and Head Golf Coach \$2,545.67. Chris Schmitt, Assistant Girls' Basketball Coach \$2,659.65; Tamee Schultz, First Grade Instructor \$46,456.50. Pam Steen, Title 1 Instructor \$50,160.80; Cari Terveen, HS English Instructor \$42,900.00. Alex Toupal, Agriculture Instructor \$43,596.91 and FFA Advisor at \$1,367.82. Jeff VanLeur, Industrial Arts, Education \$50,557.49, Athletic Director \$2,659.65, Head Football Coach \$3,799.50, and Head Boys' and Girls' Track Coach, \$2,545.67. Nicole VanLeur, Special Education Teacher, \$43,474.19, Junior Class Co-Advisor \$474.94, and Assistant Boys' and Girls' Track Coach \$1,899.75. Cindy Weber, Third Grade Teacher: \$50,394.21. Connie Whistler, Computer Science Teacher and Technology Coordinator-11 Month Contract: \$59,232.88. Rebecca Zeeb, Special Education Instructor Teacher, \$45,950.00. Timothy Zorr, Band Instructor \$45,646.00 and Pep/Concert Band Stipend \$4,179.45.

NON-CERTIFIED STAFF: Shelley Clarke, Special Education Paraprofessional at \$13.21 per hour. JoAnne Ernster, DDN E-Mentor/Paraprofessional at \$17.25 per hour. Sue Ernster, Assistant Custodian at \$14.36 per hour, Joyce Fluth, Assistant Cook at \$14.45 per hour, Cornell Golder, Head Custodian at \$17.78 per hour. Angie Harberts, Emery Site Administrative Assistant \$17.35 per hour. Lila Jaeger, Special Education Paraprofessional at \$14.21 per hour. Krista Kayser, Bridgewater Site Administrative Assistant at \$13.85 per hour. Chris Kerkove, Special Education Transportation Driver \$12.20 per hour. Lisa Lange, Head Cook-Bridgewater Site \$14.50 per hour. Laurie Langwreck, Special Education Paraprofessional at \$12.25 per hour Megan Northern, Assistant Cook-Bridgewater Site at \$12.71 per hour. Dorothy Pringle, Special Education Paraprofessional \$14.11 per hour. Mike Pischke, Assistant Custodian at the Bridgewater Site \$13.83 per hour; Jerico Shape, Special Education Paraprofessional at \$13.06 per hour; Grades 5-6 Boys' Basketball Coach at \$759.90; Grades 7-8 Boys' Basketball Coach at \$911.88 and Cross-Country Coach at \$1,899.75. Terri Shape, Special Education Paraprofessional at \$14.11 per hour. Jessi Yttreness, Accounting 1&2 Instructor (Certified)-.50 FTE at \$20,550.00 and Special Education Paraprofessional (Non-Certified)-.50

FTE, at \$14.41 per hour, Head H.S. Girls' Basketball Coach, \$4,935.35, Junior Class Co-Advisor \$474.94, School Newspaper Advisor \$1,443.81, and School Yearbook Advisor \$2,089.73. Teresa Wagner, Head Cook: Emery Site at \$16.84 per hour. Liz Weber, Online Class Paraprofessional at \$13.26 per hour; and Tami Wethor, Special Education Paraprofessional at \$14.71 per hour.

James Hanssen, School Board President

Lori Jansen, School Business Manager