

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
MARCH 14TH, 2022 at 7:30 P. M. EMERY SITE-LIBRARY

The March 2022 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:30 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Carolyn Meyer, and Lisa Schleich. Board Member Kressman was unable to attend, due to illness. Administrators present were Superintendent Jason Bailey, Elementary Principal Aman, Secondary Principal Schultz arrived at 8:12 pm following the Cornbelt Conference Quiz Bowl, and School Business Manager Lori Jansen. Roger Hofer was a visitor this evening.

ACTION NO. 106-21-22

Motion by Harberts, seconded by Schleich to approve the March 14th, 2022 School Board Meeting Agenda as presented. Motion carried.

ACTION NO. 107-21-22

Motion by Becker, seconded by Hofer to approve (1) the February 14th, 2022 Bridgewater-Emery Regular School Board Meeting Minutes, as presented. (2) The February 2022 Bridgewater Emery School District Financial Statement was approved as follows: **Opening Balances:** General Fund: \$1,285,371.19; Capital Outlay Fund: \$1,537,054.43; Special Education Fund: \$47,655.89; Driver's Education: \$253.10; Food Service Fund: -\$2,387.36; and Fitness Center: \$10,678.44. **February Receipts:** General Fund- Taxes received \$46,948.15; interest payment \$187.66; State Government \$148,506.35; and Local Revenue \$3,985.61. Total General Fund Receipts \$199,627.77. Capital Outlay Fund-taxes received \$21,671.10; Alumni & Friend Donation Wall Payments \$1,500.00; Projection Board Payments \$26,500.00; and Local Revenue \$924.00= Total Capital Outlay Receipts= \$50,595.10. Special Education Fund: Taxes Received \$12,164.01=Total Special Education Receipts \$12,164.01; Food Service Fund: State Revenue \$46,258.46 and Local Revenue \$887.70 =Total Food Service Receipts \$47,146.16. Driver's Education Fund: Local Revenue \$0=Total Driver's Education Fund \$0. Fitness Center: Revenue \$735.00. Total Fitness Center Receipts=\$735.00. Total February 2022 Revenue = \$310,268.04. **Manual Journal Entries:** None. Total Manual Journal Entries \$0. **February Expenditures:** General Fund: Accounts Payable \$42,268.79 and Payroll \$193,736.43= General Fund Expenditures \$236,005.22. Capital Outlay: Accounts Payable ; \$15,508.34 and Payroll \$43,491.25=Special Education Fund Expenditures \$58,999.59; and Food Service Fund: Accounts Payable \$10,731.65; Online payments monthly fee \$27.95; and Payroll=\$11,282.31. Total Food Service Expenditures=\$22,041.91. Fitness Center Fund: Accounts Payable \$6,409.00. Total Fitness Center Expenditures \$6,409.00. February 2022 Total Expenditures \$347,131.30. **Ending Balances:** General Fund; \$1,248,993.74. Capital Outlay Fund \$1,563,973.95; Special Education Fund; \$820.31; Driver's Education Fund; \$253.10; Food Service Fund; \$22,716.89; and Fitness Center \$5,004.44. (3) The Board of Education approved the March 2022 Claims Against the School District, as follows: A&B Business Solutions, annual excess copies on copier lease \$1,599.93; A-Ox Welding, tank rental fees \$395.09; Addy Disposal, garbage expense \$260.00; Buhl's Dry Cleaning, maintenance mops \$82.03; City of Bridgewater, water expense \$340.39; Dauby's Sports Center, track supplies \$613.30; E&M Busline, pupil transportation \$19,874.70; Farmer's Alliance, 1000 gallons propane @ \$0.98=\$980.00; Golden West Telecommunications, telephone expense \$211.36; Graves IT Solutions, SSL Certificate Renewal \$158.00; Hauff Mid-America Sports, football helmet re-conditioning \$286.50; Heiman Fire Equipment, fire equipment inspection \$111.00; Hillyard Floor Care, maintenance supplies \$606.21; Incidental Trust & Agency \$9,786.22 including (Oral Interp. Contest Judge \$100.00; Grade Basketball Tourney Fees \$90.00; Irene Wakonda JV Basketball Tourney Fee \$60.00; Boys' and Girls' Basketball Referees \$3,879.40; Brian Weber, Coach Training Reimbursement \$70.00; Ag-Poultry \$190.09; incubator \$154.98; brooder box \$279.99; ag supplies \$403.56; greenhouse supplies \$190.18; maintenance supplies \$169.98; Mitchell Area Supt. Group dues \$100.00; superintendent travel lodging \$232.90; cell phone expense-Supt \$122.76; athletic director registration fees \$239.20; water expense \$679.05; State 1 Act Play-gas, lodging & meals \$1,741.86; and State 1 Act Play scripts, costumes & sets \$1,082.27); Iprint Technologies, toner supplies \$637.00; Marvin Schuldt Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$239.36; Meyer Motor, vehicle repairs \$49.40; New Century Press \$600.00; Total Stop, school vehicle gas \$293.35; Trio Tel Comm., telephone expense \$374.22; Visa, golf supplies \$189.00; and maintenance supplies \$228.87;

Williams Musical & Office, band instrument repairs \$182.00 and Xcel Energy, electrical expense \$5,397.44. Subtotal General Fund Accounts Payable= \$43,645.37 GENERAL FUND PAYROLL: Elementary Instruction \$51,053.76; Jr. High Instruction \$24,596.02; High School Instruction \$43,309.86; Online Class E-mentor Salaries \$4,894.06; Title 1 Services \$6,010.22; REAP Grant Salaries \$1,826.02; REAP Excess Fund Grant \$421.64; Project Aware Grant Services \$5,811.81; Library Services \$953.79; Technology Services \$1,914.06; Board of Education, quarterly stipends \$1,695.48; Administrative Assistants \$4,037.90; Administration \$28,304.35; Maintenance Program with Deductions \$9,487.07; Transportation \$36.77; and Extra Curricular \$9,031.34. Total General Payroll= \$193,384.15 less \$269.43 summer insurance accrual=\$193,114.72. GRAND TOTAL GENERAL FUND \$236,760.09. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; JLG Architects, CDE Building-Schematic Design \$5,519.36; Johnson Controls, boiler repairs \$1,366.35; and Visa-Library Books \$203.25. Subtotal Capital Outlay Fund \$8,879.16. Total Capital Outlay Fund=\$8,879.16. SPECIAL EDUCATION FUND: Career Connections, Contracted Services \$53.70; Children's Home Society, Contracted Services \$4,993.12; Goodcare, Contracted Services \$4,800.00; Hofer Physical Therapy, contracted services \$1,290.06; Incidental Trust & Agency, Jennifer Martinez-fuel reimbursement \$34.83; and Visa-Fire Proof Filing Cabinet \$1,449.99; Lifequest, contracted services \$1,520.00; and Total Stop Foods, Student Transportation gas \$1,677.35. Subtotal Special Education Fund=\$15,819.05. SPECIAL EDUCATION PAYROLL: Instructional Salaries & Benefits \$14,837.81; Paraprofessional Salaries & Benefits \$19,813.22; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$3,231.76. Total Special Education Fund Payroll=\$42,029.83 less Summer Insurance Payable \$240.25=\$41,789.58. GRAND TOTAL SPECIAL EDUCATION FUND \$57,608.63. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, services \$51.95; Child & Adult Nutrition, processed commodities \$1,456.37; East Side Jersey Dairy, dairy products \$1,505.17; Heiman Fire Equipment, Ansul System Inspections \$170.00; Hillyard Floor Care, maintenance supplies \$138.45; Incidental Trust & Agency, processed commodities \$558.89; Performance Foods, food \$8,045.34; Total Stop Foods, food \$341.66; and Teresa Wagner, supply reimbursement \$15.27; Sub Total-Food Service Fund: \$12,283.10. FOOD SERVICE FUNDSERVICE PAYROLL: Salaries & Benefits \$10,989.93. Total Food Service Fund Payroll=\$10,989.93. GRAND TOTAL FOOD SERVICE FUND \$23,273.03. DRIVER'S ED FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: FITNESS CENTER FUND: ACCOUNTS PAYABLE: None. GRAND TOTAL-FITNESS CENTER FUND \$0. Total Claims Against School District \$326,520.91. Motion carried.

The Board of Education acknowledged the February 16th, 2022 Cornbelt Educational Cooperative Minutes. The Advisory Board acknowledged receipt of the 2022-2023 Preliminary Budget. Mr. Kueter discussed the Projected Fiscal Year 2022-2023 District Sped Revenue, the 2022-2023 School Calendar Matrix, the Internal Review Process and DOE Survey, Legislative Concerns, and Extended School Year Services.

Roger Hofer ask if the School Business Manager had verified that the school district would only be issuing up to 1.50% of the school district's valuation, in Capital Outlay Certificates, between the High School Gym Project in Emery and the CTE Building, being planned. School Business Manager Jansen has already been in contact with Toby Morris, who issued the High School Gym Project Capital Outlay Certificates, to discuss the CTE Building Project, being considered. Roger Hofer left the School Board Meeting, at 7:45 p.m.

There were no Conflicts Of Interest presented, this evening.

Elementary Principal Aman expressed appreciation for the Bridgewater Emery Student Booster's donation, which sponsored the One Book, One School Project to bring a copy of the book, Charlotte's Webb, to each BE Elementary student. The Elementary students are reading the book with their parents and teachers. They have been participating in theme related activities at school, even enjoying pink pig sugar cookies and viewing the movie, "Charlotte's Web," to conclude the unit. The Fourth Grade class, along with their teachers and chaperones visited the SD. Legislature in Pierre and toured the Capitol. The Fifth Grade Class will be attending a field trip, based on a grant received, to Palisades State Park. The First Grade Class

will be visiting Stensland Dairy, as part of a field trip grant, that they received. Teachers and students are gearing up for the annual Statewide Assessments, to be held, in the near future.

Superintendent Bailey discussed ongoing Corona Virus Mitigation Strategies. Currently, there are no cases present, in the district.

The Administration and Board of Education reviewed bills approved in the 2022 SD Legislative Session. SB 59 contained the Governor's proposed 6 percent increase in State Aid Funding. The statewide target teacher salary is set at \$55,756.31, up from \$52,600.29. The overhead expense rate changed from 37.30 percent to 38.78 percent. The General Fund Maximum Tax Levies are \$6.308/thousand dollars of Non-Ag taxable valuation; \$1.362/thousand dollars of Agricultural taxable valuation; and \$3.048/thousand dollars of Owner Occupied taxable valuation. The Special Education Maximum levy is \$1.599/thousand dollars of taxable valuation. SB 46 passed to protect fairness in women's sports. HB 1080 reaffirms that when the "Blue Ribbon" Legislation addressing teacher salaries was passed in 2016, it included a requirement that-for FY 2019, 2020, and 2021-a school district's average teacher compensation must be at or above its level in FY 2017. HB 1080 extends this accountability through FY2024, including the penalty facing a school district that would not meet the requirement.

Secondary Principal Schultz arrived at the school board meeting at 8:12 p.m. She had take students to the Cornbelt Conference Quiz Bowl. Bridgewater Emery School won the 7th grade and the High School Divisions of the Quiz Bowl this year. Congratulations!

ACTION NO. 108-21-22

Motion by Schleich, seconded by Harberts to approve the 2022-2023 School Year Academic Calendar, as presented. Motion carried.

The Administration and Board of Education discussed the CTE Building Project Planning. Superintendent Bailey re-interated the importance of utilizing a Construction Manager to oversee the CTE Building Project. An experienced Construction Manager will have expertise in securing the materials needed, in a timely manner, especially with the current supply chain issues. The CTE Building Construction Manager Services Portfolios will be due into the School District Business Office, on Friday, March 18th, 2022. The deadline for receipt of the portfolios had to be extended, because the newspaper ads submitted by Supt. Bailey, were not printed in the newspaper, as soon as intended. The portfolios will be presented, reviewed and a Construction Manager At Risk will be selected at a Special School Board Meeting on Monday, March 28th, 2022 at 7:30 p.m.

ACTION NO. 109-21-22

Motion by Schleich, seconded by Meyer to add an additional Elementary Instructor, at the Bridgewater Site, for the 2022-2023 Academic Year. Superintendent Bailey will advertise the Elementary Instructor position, in the near future. Motion carried.

Supt. Bailey reported that he had re-advertised the Head Maintenance Position, at the Bridgewater Site, as he has been unable to hire a full time Head of Maintenance Services. In the process, he received an application from the previous Head of Maintenance Services, Cork Golder, who had retired earlier this school year. He would like to be re-considered for the Head Maintenance position, as the school district has had difficulty filling the position.

ACTION NO. 110-21-22

Motion by Hofer, seconded by Becker to hire Cork Golder, as the Head of Maintenance Services, at the Bridgewater Site, at \$17.84 per hour plus Group Health Insurance, Group Dental Insurance, and Group Life Insurance Benefits for the period from March 15-June 30, 2022. Motion carried.

ACTION NO. 111-21-22

Motion by Harberts, seconded by Schleich to approve the Re-Certification of the Special Education Comprehensive Plan, as presented. Motion carried.

ACTION NO. 112-21-22

Motion by Schleich, seconded by Hofer to approve the Title IX Policy, as presented by Superintendent Bailey. Motion carried.

ACTION NO. 113-21-22

Motion by Meyer, seconded by Becker to approve membership in the South Dakota High School Activities Association, for the 2022-2023 Academic Year. Motion carried.

School Business Manager Jansen reported that the School Board Election to be held on Tuesday, April 12th, 2022 has been cancelled, as only incumbent school board members have filed for the school board positions, in their representation areas. Petitions filed include: Carolyn Meyer from the Bridgewater Representation Area, James Hanssen-At large board member which can be from either representation area, and Kelsha Kressman in the Emery Representation. They will begin 3-year school board terms on July 11, 2022.

The Administration and Board of Education discussed additional Capital Outlay Fund Priorities for Fiscal Year 2022-2023. The tablet computers have already been ordered, since it is not known how long it will take for them to be available, with current supply chain issues. Carpet will be replaced in the Elementary Computer Lab and the Superintendent's Office/Conference Room at the Bridgewater Site. There are no vehicles that need to be replaced in the upcoming fiscal year.

Superintendent Bailey and School Business Manager Jansen provided an overview of General Fund State Aid, for the 2022-2023 Fiscal Year. Estimated State Aid Fall Enrollment is 334 students divided by the Target Student Teacher Ratio of 13.01=25.68 Formula Number of Certified Teachers + .08 ELL Adjustment=25.76 Formula Number of Teachers. Step #2: Target Teacher Salary \$55,756.31 X .29 Benefit Rate=\$71,925.64 Target Teacher Compensation X 25.76 Formula Number of Teachers=\$1,852,756.00 X .3878 Overhead Rate=\$718,499 Overhead Need=\$2,571,254 Total District Need. Total District Need of \$2,571,254-\$854,487 in Local Effort Property Taxes and \$119,784 in Other Revenues to the School District Equalized=\$1,596,984 in General State Aid. This represents an increase of \$192,027 if the school district reaches the 2022 Student Enrollment Estimate of 334 students.

Superintendent Bailey will prepare specifications for the Bridgewater Phone System Replacement Project, when he receives the feedback from the providers he has contacted.

Superintendent Bailey and School Business Manager Jansen met with Ruden Construction regarding a bid to design a concrete table & benches to seat 12 students, outside at a time, for the Food Service Program, in Emery. More students ate outdoors when we needed to socially distance during the Covid 19 Pandemic and 8 decorative benches to replace the 8 obsolete cement benches at the south and west entrances, at the Emery Site. They will prepare a pricing estimate for the Special School Board Meeting on Monday, March 28th, 2022 at 7:30 p.m., the Emery Site.

There was discussion regarding the possible procurement of Outdoor Digital Signage, for each building, utilizing Projection Board funds, contributed by the advertising vendors on the High School Gym Scoreboard. The digital signage would allow the school district to share important student honors with the school community; keep parents up to date on important events; and spread the word on need to know information.

ACTION NO. 114-21-22

Motion by Harberts, seconded by Hofer to approve Travis Graves-Graves IT Solutions Professional Services Contract to include 12 hours-1 per month of remote or onsite technical support services for \$1,500.00. Technical support services beyond 1 hour per month will be billed at \$100.00 per hour. Travel will be billed at the current IRS rate. Motion carried.

Superintendent Bailey discussed the Girls' BB Head Coach Overtime submitted by Head Girls' Basketball Coach, Jessie Yttreiness with the School District's Attorney, Rodney Freeman. He stated that since she is now a .50 FTE Certified Instructional Staff Member, she is treated as a certified instructor, whereby overtime pay is no longer applicable. The School District's Audit Firm agreed with that analysis.

School Business Manager Jansen provided a Fiscal Year To Date Budget Report.

The Fuel Consumption Report for February 2022 shows that the 40,000 gallons of fuel contracted for Fiscal Year 2021-2022, has been depleted. All remaining propane fuel, needed, will be purchased, at the contract price, per the annual agreement.

ACTION NO. 115-21-22

Motion by Hofer, seconded by Harberts to go into Executive Session, per SD Codified Law 1-25-2 to prepare for Instructional Staff Contract Negotiations, at 9:10 p.m. Motion carried. School Board Chairman James Hanssen declared the Executive Session ended at 10:15 p.m.

ACTION NO. 116-21-22

Motion by Hofer, seconded by Harberts to adjourn the regular school board meeting at 10:17 p.m. Motion carried.

James Hanssen, School Board President

Lori Jansen, School Business Manager