

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
August 8th, 2022 at 7:30 P. M. BRIDGEWATER SITE BOOKROOM

The regular meeting of the 2022-2023 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:40 p.m. School Board members present were Dale Becker, Bryan Harberts, Carolyn Meyer, and Lisa Schleich. School Board Members Kelsha Kressman and Board Member Jerry Hofer were unable to attend. Administrators present were Superintendent Jason Bailey, Secondary Principal Christena Schultz, Elementary Principal Kim Florentz Aman and Business Manager Lori Jansen. There were no visitors.

ACTION NO. 020-22-23

Motion by Harberts, seconded by Becker to approve the August 8th, 2022 School Board Meeting Agenda, with the following additions: Under Superintendent's Report-Item K: Approve Grades 5-6 Boys' Basketball Coach Contract and the Grades 7-8 Boys' Basketball Coach Contract, for Physical Education Instructor, Hunter Hyenga and Under School Business Manager Report-Item H. Storm Damage Reimbursement, to be received. Motion carried.

ACTION NO. 021-22-23

Motion by Schleich, seconded by Meyer to approve the July 11th, 2022 Bridgewater-Emery Regular School Board Meeting Minutes. The Bridgewater-Emery Board of Education approved the July 2022 Financial Statement as follows: **Opening Balances:** General Fund: \$1,441,003.49; Capital Outlay Fund: \$2,061,176.99; Special Education Fund: \$141,756.08; Driver's Education: \$5,384.56; Food Service Fund: \$64,202.81 and Fitness Center: \$6,184.44. **July Receipts:** General Fund- Taxes received \$29,069.23; interest payment \$422.37; State Government \$163,580.46; and Local Revenue \$5,608.85=Total General Fund Receipts \$198,680.91. Capital Outlay Fund-taxes received \$5,018.78; REAP Excess Funds Grant Reimbursements \$7,528.85; Storm Damage Reimbursements \$1,410.50; Alumni Donor Wall Donations \$200.00= Total Capital Outlay Receipts= \$14,158.13. Special Education Fund: Taxes Received \$2,796.08; and State Government \$1,328.28 =Total Special Education Fund Receipts=\$4,124.36. Driver's Education Fund: None. Total Driver's Education Fund Receipts \$0. Food Service Receipts; School Lunch payments \$65.75. Fitness Center: None. Total Fitness Center Receipts=\$0. Total July Revenue =\$217,029.15. **July Expenditures:** General Fund: Accounts Payable \$152,886.72; Medicaid Filing Fee \$320.43; and Payroll \$187,018.61= General Fund Expenditures \$340,225.76. Capital Outlay: Accounts Payable \$351,660.18= Total Capital Outlay Expenditures \$351,660.18. Special Education: Accounts Payable \$26,383.66 and Payroll Checks=\$35,784.42=Special Education Fund Expenditures \$62,168.08; Driver's Education Fund: Accounts Payable \$974.73. Total Driver's Education Expenditures= \$974.73, and Food Service: Accounts Payable \$2,045.00; Online Food Service Fee \$27.95; and Payroll=\$12,863.57. Food Service Expenditures \$14,936.52. Fitness Center: None. Total July Expenditures \$774,325.10. **Ending Cash Balances:** General Fund: \$1,299,458.64; Capital Outlay Fund \$1,723,674.94; Special Education Fund \$83,712.36; Driver's Education Fund \$50.00; Food Service Fund \$49,332.04; and Fitness Center \$6,184.44=\$3,162,412.42. The Board of Education approved the Claims Against the District for August 2022: **GENERAL FUND:** **ACCOUNTS PAYABLE:** A-Ox Welding Supply Co., tank rental fees \$35.; Amplify Education, Dibels Testing Fees \$250.00; Cengage Learning, Accounting Supplies \$1,915.00; City of Bridgewater, water expense-school and football stadium \$2,196.16; Dauby's Sports Center, field marking paint \$196.00; Farmer's Alliance, propane tank lease fees & maintenance supplies \$148.40; G&R Controls, maintenance-professional services-adjust building temperature \$135.00; Golden West Telecommunications, telephone expense \$214.24; Hillyard Floor Care, maintenance supplies \$549.07; Hudl, Football Training Software \$1,549.00; Incidental Trust & Agency of \$1,038.59 includes (Coaching Staff dues & fees \$213.20; fuel expense \$49.06; Superintendent Conf. reg. fee \$200.00; City of Emery, water expense \$557.19 and Jr High Supplies \$19.14); Innovative Office Solutions, maintenance supplies \$2438.02; laminating supplies \$991.46; HS Gym Waxing \$5,296.50; BW Gym-Waxing Process \$2,209.50; and City Auditorium Waxing Process \$1,803.00 (50% was paid by the City of Emery; IXL Learning, QUIA Web Subscriptions \$198.00; Labyrinth Learning, Carl Perkins Grant-QuickBooks Textbooks \$2,046.00; Lingo Communications, telephone expense \$61.39; Menards, maintenance supplies \$723.07; Meyer Motor, vehicle repairs \$277.24; Midwest Technology Products, IA supplies \$166.79; New Century Press, printing expense \$467.93; Really

Good Stuff, supplies \$384.04; SD 811, Supt. Messaging fees \$7.35; SFM Mutual Insurance, FY21-22 Work Comp Policy-premium adjustment \$3,014.10; SD United Schools, membership dues \$450.00; South East Area Cooperative, paper supplies \$6,386.46; Sun Gold Sports, awards \$21.00; Teacher Direct, supplies \$2,184.96; Total Stop Food-Emery, food \$6.16; Total Stop Foods-Lennox, fuel-student transportation services \$620.87; Trio Tel Communications, telephone expense \$324.65; United Laboratories, maintenance supplies \$333.83; Verizon Wireless, cell phone expense \$61.45; Visa-Project Aware -reg. fees \$75.00; Visa, supplies \$156.39; and Xcel Energy, electrical expense \$6,975.34. Subtotal General Fund Accounts Payable= \$48,357.31. GENERAL FUND PAYROLL: Elementary Instruction \$388.00; Jr High Instruction \$939.77; High School Instruction \$4,792.23; Title 1 Grant Services \$1,260.01; Title II Grant Services \$1,898.24; Reap Excess Fund Grant \$438.33; Library Services \$368.16; Technology Services \$1,989.76; Contracts Payable & Benefits Payable \$137,206.55; Administration \$20,999.65 and Maintenance Program with Deductions \$15,180.19. Total General Payroll less summer insurance of \$1,150.52= \$184,310.36. GRAND TOTAL GENERAL FUND \$232,667.67. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; ATS Inc., Intercom System repairs \$430.00; DANA Safety Supply, Ford Expedition Safety Partition \$950.00; Goodheart Wilcox Publishing, Lifespan Development Textbooks \$1,191.05; Goverlan Complex IT Systems, admin. Software renewal \$343.00; Hauff Mid America Sports, 2 Porter Volleyball Systems \$10,247.45; Incidental Trust & Agency, agriculture work stations-auction purchase \$2,135.80; Innovative Office Supply, Elementary Desks & Chairs \$7,050.44; JLG Architects, schematic design payment \$891.80; Johnson Controls, boiler repairs-HS Gym \$594.03; School Specialty, instructor chair \$290.96; Trio Tel Communications, telephone expense \$1,807.81 for Emery Site Phone System Upgrade and \$17,321.68 for the Bridgewater Site Phone System Installation; and Visa, Grade 1 Instructor Chair at \$223.42. TOTAL CAPITAL OUTLAY FUND \$45,267.64. SPECIAL EDUCATION FUND: ACCOUNTS PAYABLE: Children's Home Society, contracted services \$5,864.87; Goodcare-Occupational Therapy-contracted services \$1,044.48; Hofer Physical Therapy, physical therapy-contracted services \$771.98; SFM, Worker's Compensation Insurance additional premium \$334.90; SouthEast Area Cooperative, paper supplies \$973.89; and Total Stop, gas-Lennox-Special Education Summer Services Transportation fuel \$1,115.71=\$10,105.83. SPECIAL EDUCATION PAYROLL: Special Ed Paraprofessionals \$2,174.57; Sped Summer School Instruction \$643.50; Sped Student Transportation \$3,151.54; Contracts/Benefits Payable \$ 28,026.42 and Administrative Salaries & Benefits \$2,824.54; Total Special Education Fund Payroll=\$36,820.57 less \$940.55 in Summer Staff Insurance= \$35,880.02. GRAND TOTAL SPECIAL EDUCATION FUND \$45,985.85. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Hillyard Floor Care \$35.15; New Century Press, Food Service Procurement Ads \$49.15; School Nutrition Association, membership dues \$60.50; and Southeast Area Cooperative, paper supplies \$232.00. Subtotal Food Service Fund \$376.80. FOOD SERVICE PAYROLL: Contracts Payable and Benefits Payable = \$10,785.14. GRAND TOTAL FOOD SERVICE FUND \$11,161.94 DRIVER'S ED FUND: ACCOUNTS PAYABLE: Make It Mine Design, Driver's Ed Car Magnet Decals \$96.00=\$96.00. PAYROLL-None. GRAND TOTAL DRIVER'S ED FUND \$96.00. FITNESS CENTER: ACCOUNTS PAYABLE: None. PAYROLL: NONE. Subtotal Driver's Education Fund \$0. FINAL DISTRICT CLAIMS/AUGUST 2022= \$335,179.10. Motion carried.

There were no Conflict-of-Interest Disclosures presented, during this meeting.

ACTION NO. 022-22-23

Motion by Schleich, seconded by Harberts to approve the 2022-2023 Bridgewater Emery School District Elementary Handbook and the PBIS Elementary Handbook, as presented by Elementary Principal Kim Aman. The handbooks details school wide expectations for classroom management/ behavior and explains the PBIS Rewards System, in place. Motion carried.

Elementary Principal Kim Aman noted that Cheryl Deibert will have a First Grade Classroom this school year. Gary Thury will be a new Fifth Grade Teacher and Jessie Uher will be a new Elementary Special Education Instructor. BE also welcomes Kori Jaeger, as a new Special Education Paraprofessional.

Bridgewater Emery School District is preparing for its Accreditation Review on November 29th, 2022.

ACTION NO. 023-22-23

Motion Becker, seconded by Harberts to approve the 2022-2023 Bridgewater Emery School District Secondary Student Handbook and Secondary PBIS Handbook, as presented. Motion carried.

ACTION NO. 024-22-23

Motion by Harberts, seconded by Schleich to approve the Coaching Resignation of Assistant Girls' Volleyball Coach, Dayna Jones, due to Health Concerns, as presented. Motion carried.

ACTION NO. 025-22-23

Motion by Schleich, seconded by Meyer to approve the Advisor Resignation of Football/Boys' Basketball Cheerleading Advisor, Liz Dangel, for the 2022-2023 Athletic Season. Motion carried.

ACTION NO. 026-22-23

Motion by Becker, seconded by Harberts to approve the Resignation of Special Education Paraprofessional, Jerico Shape, effective August 8, 2022. The Board of Education wishes to thank Jerico, for his years of dedicated service to the children, of the Bridgewater Emery School District. Motion carried.

ACTION NO. 027-22-23

Motion by Schleich, seconded by Harberts to approve the hiring of Kori Jaeger, as a Special Education Paraprofessional, for the 2022-2023 Academic Year, at \$14.00/hour. Motion carried.

ACTION NO. 028-22-23

Motion by Meyer, seconded by Becker to hire another Special Education Paraprofessional, to replace the position, now left vacant, due to the resignation of Jerico Shape. Motion carried.

ACTION NO. 029-22-23

Motion by Harberts, seconded by Schleich to approve the Co-Curricular Resignation of Jerico Shape as the Boys' and Girls' Cross Country Coach, Grades 5-6 Boys' Basketball, and Grades 7-8 Boys' Basketball Coach. Motion carried.

ACTION NO. 030-22-23

Motion by Schleich, seconded by Meyer to hire Prenella Fullenkamp, as the Boys' and Girls' Cross Country Coach, per the Instructional Staff Negotiated Agreement, in the amount of \$2,150.00. Motion carried.

ACTION NO. 031-22-23

Motion by Becker, seconded by Harberts to hire Chris Schmitt, as the Assistant Girls' Basketball Coach, per the Instructional Staff Negotiated Agreement, in the amount of **\$3,010.00**. Motion carried.

Superintended Bailey updated the Administration and Board of Education on progress being made with the Career & Technical Education Building. There are a host of upcoming meetings with the JLG Engineers, as the CTE Building Project moves further along, in the Schematic Design Phase.

Superintendent Bailey presented a quote from Farmer's Alliance for the Gas Vaporizer Unit, which was recommended for the Emery Gymnasium, to help deliver the propane, from each tank, to the HS Gym B boiler units. The amount of the bid from Farmer's Alliance, was \$16,136.79. The propane transfer lag really, only occurs when the temperatures outside fall and it is very, very cold. The School Board decided to table the Gas Vaporizer Unit Quote, since the concern only occurs occasionally, at this time.

ACTION NO. 032-22-23

Motion by Schleich, seconded by Harberts to approve the Extra-Curricular Contract of Hunter Hyenga, to be the Grades 5-6 Boys' Basketball Coach, at the Instructional Staff Extra-Curricular Contract, in the amount of \$860.00. He will also be the Grades 7-8 Boys' Basketball Coach, at the Instructional Staff Extra-Curricular Contract, in the amount of \$1,032.00. Motion carried.

The Bridgewater Emery School District will be following the CDC recommendations of five days of isolation with a positive test for Covid. There will be no contact tracing.

ACTION NO. 033-22-33

Motion by Meyer, seconded by Schleich to approve the Food Service Procurement Bid for Laundry Services, as follows: aprons 55 cents; bar/dish towels 32 cents; wet mops \$3.50 each; 24” dust mops \$3.66 each; 36” dust mops \$4.41 each; 48” dust mops \$4.99 each; 60” dust mops \$5.49 each. Motion carried.

ACTION NO. 034-22-23

Motion by Harberts, seconded by Becker to approve the Financial Audit Quote, for the 2021-2022 Fiscal Year, as received from Schoenfish & Co, CPA, in the amount of \$9,000.00. Motion carried.

ACTION NO. 035-22-23

Motion by Schleich, seconded by Meyer to approve the Employment Contract, for Project Aware Grant Counselor Jenelle Sigler, for the one-year grant period from October 1, 2022 through September 30, 2023, with the contract amount of \$56,849.81. The contract also includes group health insurance, group dental insurance, and group life insurance. Motion carried.

Approval of the new Project Aware Program Grant Budget, for the 2022-2023 Fiscal Year, has been tabled, since the final Budget Document has not been received, from the State of South Dakota, yet. Motion carried.

ACTION NO. 036-22-23

Motion by Becker, seconded by Harberts to approve the Multi-Tier System of Support Model Grant Budget of \$3,000.00, for the new fiscal year. Motion carried.

ACTION NO. 037-22-23

Motion by Meyer, seconded by Harberts to approve the Lifescape-Student Contracted Services/Residential Care Agreement, for an enrolled student, at the following contracted amounts; Service Information-Boarding Rate at Annual Percentage Matching of Title XIX rate-effective July 1, 2022 through May 31, 2023: \$245.42 per day, for 365 days per year. Tuition Rate: Effective July 1, 2022 through August 12, 2022 at \$307.00 per school day and effective August 22, 2022 through August 11, 2023 at a rate of \$325.00 per school day. The school district Business Office will be able to submit allowable costs, to the SD State Extraordinary Cost Fund, to request reimbursement, in April 2023. Motion carried.

ACTION NO. 038-22-23

Motion by Harberts, seconded by Becker to approve the following Student Open Enrollment Applications, for the 2022-2023 Academic Year: OE#2022-2023-003 Student into district; OE#2022-2023-004 Student into district; OE#2022-2023-005 Student into district; OE#2022-2023-006 Student into district; OE#2022-2023-007 Student into district; OE#2022-2023-008 Student out of district; OE#2022-2023-009 Student out of district; OE#2022-2023-010 Student out of district; OE#2022-2023-011 Student out of district; OE#2022-2023-012 Student into district; and OE#2022-2023-013 Student into district. Motion carried.

School Business Manager Jansen updated the Board of Education on Insurance Damage Proceeds the school district is receiving, for damage to vehicles and buildings, in Emery. The school district received \$190.62 for Chevy Suburban window storm damage; \$1,219.88 for 2016 Chevy Mini-Bus window storm damage; and \$10,910.13 for hail damage to structures, less the \$2,500 deductible and \$2,857.98 in recoverable depreciation, to be reimbursed, to the school district, once the repairs are completed.

ACTION NO. 039-22-23

Motion by Harberts, seconded by Becker, to adjourn the regular School Board Meeting of the 2022-2023 Bridgewater-Emery School District Board of Education, at 8:55 p.m. Motion carried.