

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
JUNE 13TH, 2022 at 7:30 P. M. BRIDGEWATER SITE BOOK ROOM

The June 2022 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:30 p.m. School Board Members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman arrived at 7:58 p.m., and Lisa Schleich. Board Member Carolyn Meyer was unable to attend. Administrators present were Superintendent Jason Bailey and School Business Manager Jansen. Elementary Principal Aman and Secondary Principal Schultz did not attend, the School Board Meeting.

ACTION NO. 159-21-22

Motion by Harberts, seconded by Hofer to approve the June 13th, 2022 School Board Meeting Agenda as presented. Motion carried.

ACTION NO. 160-21-22

Motion by Schleich, seconded by Harberts to approve (1) the May 9th, 2022 Bridgewater-Emery Regular School Board Meeting Minutes as presented. Motion carried. The May 2022 District Financial Statement was approved as follows: **Opening Balances:** General Fund: \$1,108,882.87; Capital Outlay Fund: \$1,660,152.01; Special Education Fund: -\$65,306.45; Driver's Education: \$253.10; Food Service Fund: \$49,139.65; and Fitness Center: \$5,464.44. **May Receipts:** General Fund- Taxes received \$406,882.24; interest payment \$174.49; State Government \$121,472.23; and local revenue \$5,611.11. Total General Fund Receipts \$534,140.07. Capital Outlay Fund- taxes received \$376,856.05; Alumni & Friend Donation Wall Payments \$2,700.00; and Projection Board Payments=\$2,200.00= Total Capital Outlay Receipts= \$381,756.05. Special Education Fund: Taxes Received \$209,777.48; State Government \$798.51; and Extra Ordinary Cost Fund Payment=\$36,480.00=Total Special Education Receipts \$247,055.99; Food Service Fund: State Revenue \$3,451.44 and Local Revenue \$4,343.68 =Total Food Service Receipts \$7,795.12. Driver's Education Fund: Local Revenue \$0=Total Driver's Education Fund \$0. Fitness Center: Revenue \$450.00. Total Fitness Center Receipts=\$450.00. Total May 2022 Revenue = \$1,171,197.23. **Manual Journal Entries:** None. Total Manual Journal Entries \$0. **May Expenditures:** General Fund: Accounts Payable \$50,051.76; Medicaid Filing Fee \$251.18; and Payroll \$191,955.39= General Fund Expenditures \$242,258.33. Capital Outlay: Accounts Payable \$71,264.74. Special Education Fund: Accounts Payable \$14,669.70 and Payroll \$42,561.38=Special Education Fund Expenditures \$57,231.08. and Food Service Fund: Accounts Payable \$10,928.73; Online payments monthly fee \$27.95; and Payroll=\$11,003.25. Total Food Service Expenditures=\$21,959.93. Fitness Center Fund: Accounts Payable \$0.00. Total Fitness Center Expenditures \$0.00. May 2022 Total Expenditures \$392,714.08. **Ending Balances:** General Fund; \$1,400,764.61. Capital Outlay Fund \$1,970,643.32; Special Education Fund; \$124,518.46; Driver's Education Fund; \$253.10; Food Service Fund; \$34,974.84; Fitness Center \$5,914.44. (3) The Board of Education approved the June 2022 Claims Against the School District, as follows: A-Ox Welding, tank rental fees \$35.35; Advanced Health Equity, Health Smart Workbooks \$705.60; Aflac, Summer Insurance Premiums-9 month employees \$81.12; BK Interactive, ESSER #3 Learning Loss Recovery Software \$2,241.00; Buhl's Dry Cleaning, maintenance mops \$48.58; C&B Operations, maintenance repairs \$172.58; City of Bridgewater, school & football stadium-water expense \$286.69; Delta Dental, Summer Insurance-9 month employees \$159.10; DreamBox Software, ESSER #3 Learning Loss Recovery Software \$11,758.30; E&M Busline, pupil transportation \$12,516.18; Engraver's Edge, track medals \$2,550.00; Golden West Telecommunications, telephone expense \$210.85; Graves IT Solutions, computer trouble shooting \$100.00; Incidental Trust & Agency \$6,529.47 including (Kindergarten Grad Supplies \$48.40; Luke Berger, Senior Project Judge \$125.00; stamps \$58.00; online class-returned book postage \$8.43; Family & Consumer Science supplies \$58.23; Science supplies \$69.87; board sympathy \$9.58; staff farewell gifts \$221.09; fuel-school vehicles \$129.55; maintenance supplies \$23.96; general supplies \$62.13; telephone expense \$48.46; Carl Perkin's Grant-CTE State Conference Reg. Fees \$825.00; CTE Membership Dues \$657.00; Jenelle Sigler \$29.88; PBIS Incentives \$20.00; Project Aware Supplies \$65.00; National FCCLA Travel \$227.39; Online SAE Symposium Reg. Fee-Alex Toupal \$50.00; Track Meet Registration Fees \$707.57; Track Meet Supplies \$53.00; Track Meet Hosting Expenses \$604.60; Region Track Meet Fees \$196.25; State Track Meet Meals \$798.08; Golf Meet Registration Fees \$420.00;

State Golf Meet Meals \$441.00; State Golf Meet Practice Round Fees \$572.00). Innovative Office Solutions, maintenance supplies \$766.50; Iprint Technologies, toner cartridges \$123.00; Jostens, graduation supplies \$32.07; Lodge At Deadwood, Athletic Director Conference-travel \$252.00; Marvin Schuldt Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$722.39; Meyer Motor, vehicle repairs \$157.17; Mid-American Research Chemical, floor finish \$1,541.79; Pearson Inc., ESSER #3 Learning Loss Recovery Software \$1,644.50; New Century Press \$494.62; Poppler's Music, supplies \$124.85; Riverside Technologies, computer repair parts \$90.00; Jenelle Sigler, supply reimbursement \$27.98; Standard Life Insurance, Summer Insurance-9 month employees \$5.76; SunGold Sports, athletic awards \$561.05; Total Stop Foods- supplies \$101.86; Total Stop Foods-Lennox vehicle gas \$1,051.19; Trio Tel Comm., telephone expense \$353.74; Verizon Wireless, Supt. cell phone expense \$61.34; Visa, supplies \$725.36; Visa-Project Aware supplies \$280.00; Wellmark Blue Cross Blue Shield, Summer Insurance for 9 Month Employees \$633.00; and Xcel Energy, electrical expense \$4,231.13. Subtotal General Fund Accounts Payable= \$51,526.12. GENERAL FUND PAYROLL: Elementary Instruction \$47,666.53; Jr. High Instruction \$25,921.60; High School Instruction \$45,436.11; Online Class E-mentor Salaries \$3,530.40; Title 1 Services \$6,010.23; REAP Grant Salaries \$1,825.99; REAP Excess Fund Grant \$421.71; State Mentor Teacher Grant Salaries & Benefits \$1,397.90; MTSS Grant Salaries & Benefits \$1,500.16; Project Aware Grant Services \$5,811.81; Library Services \$202.13; Technology Services \$1,914.03; Administrative Assistants \$4,915.36; Board of Education \$1,776.22; Administration \$28,304.35; Maintenance Program with Deductions \$15,689.02; and Extra Curricular \$6,168.23. Total General Payroll= \$198,491.78 less \$2,059.44 summer insurance accrual=\$196,432.34. GRAND TOTAL GENERAL FUND \$247,958.46. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; DreamBox Software, ESSER #3 Software-District Share-2025 \$2,838.20; G&R Controls, Boiler Exhaust Fan Stack repair \$883.32; IT Outlet, J Touch Boards, REAP & REAP Excess Funds Grant \$14,700.00; Johnson Controls, repairs \$389.03; Karl's, Technology Room-Air Conditioner replaced \$649.96, Menards, Technology Room shelving \$293.01; Rural Manufacturing, floor plates \$448.00; and US Bank, annual paying agent fees \$825.00. Subtotal Capital Outlay Fund \$22,616.72. Total Capital Outlay Fund=\$22,816.72. SPECIAL EDUCATION FUND: Career Connections, Contracted Services \$236.28; Children's Home Society, Contracted Services \$5,810.88; Delta Dental, Summer Insurance-9 month employees \$82.00; Goodcare, Contracted Services \$3,061.76; Hofer Physical Therapy, contracted services \$1,213.17; Standard Life Insurance Company, Summer Insurance-9 month employees \$5.76; Total Stop Foods, Student Transportation gas \$988.90; and Wellmark Blue Cross Blue Shield, Summer Insurance-9 month employees \$633.00. Subtotal Special Education Fund=\$12,031.75. SPECIAL EDUCATION PAYROLL: Instructional Salaries & Benefits \$15,469.54; Paraprofessional Salaries & Benefits \$15,560.87; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$2,836.92. Total Special Education Fund Payroll=\$38,014.37. GRAND TOTAL SPECIAL EDUCATION FUND \$50,046.12. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, services \$78.45; East Side Jersey Dairy, dairy products \$776.21; and Total Stop Foods \$87.88. Subtotal Food Service Fund: \$942.54. FOOD SERVICE FUND PAYROLL: Salaries & Benefits \$11,172.80. Total Food Service Fund Payroll=\$11,172.80. GRAND TOTAL FOOD SERVICE FUND \$12,115.34. DRIVER'S ED FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: FITNESS CENTER FUND: ACCOUNTS PAYABLE: None \$ 0. GRAND TOTAL-FITNESS CENTER FUND \$0. Total Claims Against School District \$332,936.64. Motion carried.

The Cornbelt Educational Advisory Board acknowledged the May 10th, 2022 Cornbelt Educational Cooperative Minutes, as presented. The Negotiated Agreement with Preschool Teachers and Speech & Language Pathologists Group was approved, as presented. The Cooperative Board of Directors approved the following policy amendments: New Hire Compensation; A New Hire Compensation Policy for Paraprofessionals; a Liquidated Damages Policy, a Paraprofessional Sick Leave Policy, and a Policy on Mileage Reimbursement. A motion was made to move Brooke Braun from a Bachelor's Degree Employee to a Master's Level Employee. The Board of Directors also approve the FY 2022-2023 Speech Language Pathologist and Early Childhood Employment Contracts, as presented. The 2022-2023 Salary Recommendations for Director Dean Kueter and Business Manager Pam Selken were approved, effective on 07/01/2022 and Psychologists and Speech Language Pathologists, become effective to start the 2022-2023 Academic Year. The Board of Directors approved the Employee Resignation of School Psychologist,

Jaclyn Braa, effective at the conclusion of the 2021-2022 academic year. The position will be filled by Abigail Weibers, being hired as a School Psychologist, effective August 10, 2022. The Board of Directors approved amendments to the ASBSD Protective Trust Joint Powers Agreement and Bylaws and participation in the ASB Worker's Compensation Fund. The annual lease with Dow Rummel Village was approved, as well as the Audit Quote from Schoenfish & Co. CPA's to perform the 2021-2022 Financial Audit. The Preliminary Budget was presented, with the Budget Hearing scheduled for June 14, 2022. The Board of Directors terminated an Administrative Secretary, upon recommendation of Director Kueter.

There were no visitors this evening. There were no Conflicts Of Interest presented.

There were no Principal Reports presented, this evening.

ACTION NO. 161-21-22

Motion by Becker, seconded by Hofer to authorize Superintendent Jason Bailey to prepare the Fiscal Year 2022-2023 Consolidated Application. Motion carried.

ACTION NO. 162-21-22

Motion by Schleich, seconded by Harberts to approve the Instructional Staff Contract of Jessie Fokken, to teach Elementary Special Education, for the 2022-2023 Academic Year, at the negotiated amount, per the Instructional Staff Negotiated Agreement. Motion carried.

ACTION NO. 163-21-22

Motion by Harberts, seconded by Schleich to approve the Quote received from Trio Tel Communications for a IP Office IP 500 Version 2 A Phone System with all ancillary equipment, in the amount of \$18,210.18. This site will be networked with the Jr. High/High School and share VMPRO across the network that resides, at the Jr. High/High School. Quote includes installation, programming, and training. Motion carried.

There was further discussion of the CTE Building Project, with Superintendent Bailey, requesting board authorization to sign the following documents, related to the project.

ACTION NO. 164-21-22

Motion by Hofer, seconded by Becker to authorize Superintendent Bailey to sign the following documents: 1) Agreement Between Owner and Construction Manager. (2) Agreement To Maintain Insurance & Provide Work Related Bonds. (3) General Conditions of the Contract For Construction. These documents are on file in the Bridgewater Emery School District Business Office. Motion carried.

ACTION NO. 165-21-22

Motion by Schleich, seconded by Harberts to approve the Open Enrollment Applications #2022-2023-001 and #2022-2020-002 for two students, who will open enroll into the Bridgewater Emery School District, for the 2022-2023 School Year. Motion carried.

Board Member Kelsha Kressman arrived at the school board meeting, at 7:58 p.m.

ACTION NO. 166-21-22

Motion by Kressman, seconded by Schleich to approve the Safe Return To School Plan, as required by the Federal Government, as presented, by Superintendent Bailey. Motion carried.

ACTION NO. 167-21-22

Motion by Harberts, seconded by Hofer to authorize School Business Manager Jansen to advertise for the following bids to be opened on Monday, July 11th, 2022: (1) Propane Fuel for the 2023-2024 School Year. (2) Pupil Bus Transportation Services for the 2022-2023 School Year. (3) School Laundry Services for the 2022-2023 School Year. The Bridgewater Emery Board of Education reserves the right to reject all bids, if deemed necessary. Motion carried.

ACTION NO. 168-21-22

Motion by Becker, seconded by Kressman to set the date for the June 2022 Fiscal Year End Special School Board Meeting, to be Tuesday, June 28th, 2022 at 6:30 p.m. Motion carried.

ACTION NO. 169-21-22

Motion by Harberts, seconded by Schleich to set the date for the Fiscal Year 2022-2023 Bridgewater Emery School District Annual Budget Hearing, for Monday, July 11th, 2022 at 8 p.m.

ACTION NO. 170-21-22

Motion by Schleich, seconded by Hofer to amend the amount of the Driver's Education Instructor Contract of Kim Beach from \$900 for Classroom Instruction and 6 hours Student Driving Time at \$20 per hour, per student to \$900 for Classroom Instruction and 6 hours Student Driving Time at \$25 per hour/per student. Motion carried.

ACTION NO. 171-21-22

Motion by Kressman, seconded by Harberts to approve Pam Steen and Tim Zorr, as Substitute Special Education Summer School Student Transportation Drivers, at a rate of \$13.18/hour. Motion carried

ACTION NO. 172-21-22

Motion by Becker, seconded by Harberts to approve the scheduled payment of the Jr High/High School Gym Capital Outlay Certificate Principal Payment of \$285,000.00 and Interest Payment of \$41,987.50=\$326,987.50, to US Bank, on Wednesday, July 6th, 2022. Motion carried.

ACTION NO. 173-21-22

Motion by Schleich, seconded by Kressman to authorize School Business Manager Lori Jansen to request a formal audit quote from Schoenfish & Co. CPA, to complete the Fiscal Year 2021-2022 Financial Audit. Motion carried.

The Administration and Board of Education discussed the Proposed Fiscal Year 2022-2023 Budget.

ACTION NO. 174-21-22

Motion by Hofer, seconded by Harberts to approve the following returned contracts: New Teachers: Jessie Fokken, Prenella Fullenkamp, Hunter Hyenga, and Gary Thury. Summer Contracts: Kim Beach, Dan Clarke, Nicole Van Leur, and Jessie Yttreness. Motion carried.

ACTION NO. 175-21-22

Motion by Kressman, seconded by Schleich to approve the following surplus property: obsolete Spanish Textbooks with no residual value and an old skeleton with missing parts, with no residual value. All items will be discarded. Motion carried.

School Business Manager Jansen presented the final Bus Transportation Report for the 2021-2022 School Year. Buses traveled 9,536 shuttle miles, 37,422 route miles, and 7406 extra-curricular miles at an average price for the school year of \$3.09 per mile. The district ended the school year at \$3.37 per mile, with a total cost of \$171,914.84 for contracted pupil transportation.

ACTION NO. 176-21-22

Motion by Schleich, seconded by Becker to approve the Contract Services Agreement with the SD Department of Health, for the Hanson County Health Nurse, for 34 hours of County Health Nursing Services at \$40/ hour=\$1,360.00, for the 2022-2023 Academic Year. Motion carried.

ACTION NO. 177-21-22

Motion by Hofer, seconded by Harberts to adjourn the regular school board meeting at 8:17 p.m. Motion carried.