

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
SPECIAL SCHOOL BOARD MEETING MINUTES
JUNE 28TH, 2022 AT 6:30 P. M.
BRIDGEWATER SITE-BOOK ROOM

The Special Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Vice Chairman Bryan Harberts, at 6:30 p.m. School Board members present were Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Board Member Dale Becker and Board Chairman James Hanssen were unable to attend. Administrators present were Superintendent Jason Bailey and School Business Manager Lori Jansen. Elementary Principal Aman and Secondary Principal Schultz were unable to attend.

ACTION NO. 178-21-22

Motion by Hofer seconded by Schleich to approve the June 28th, 2022 Special School Board Meeting Agenda, as presented. Motion carried.

ACTION NO. 179-21-22

Motion by Schleich, seconded by Meyer to amend the Library Services Contract of Ann Stahl, for Fiscal Year 2022-2023 from 2-8 hour days per week (16 hours) up to 3-8 hour days per week (24 hours). Motion carried.

ACTION NO. 180-21-22

Motion by Schleich, seconded by Hofer to amend the Special Education Pupil Transportation Contract, of Jack Wagner, to work 20 hours per week and to qualify for single Group Health Insurance Coverage, at the \$3500 deductible. Motion carried.

The Administration and School Board discussed property valuation of the district's assets and property insurance rates, for the upcoming fiscal year.

ACTION NO. 181-21-22

Motion by Meyer, seconded by Schleich to approve the payment of the June 28, 2022 Claims Against the school district, as follows: General Fund: Aflac, 9 month employee-summer insurance (July & August) \$162.24; City of Emery, June water, sewer & garbage expense \$525.67; Core Educational Cooperative, Student Summer Online Course \$325.00-parent partial reimbursement; Delta Dental, 9 month employee-summer insurance (July & August) \$318.20; Hillyard Floor Care, maintenance supplies \$340.88; Incidental Trust & Agency \$2,273.54 including: (ACTE Conference Lodging-FACS & FFA \$491.96; Manage Greenhouse to Optimize Learning Course Fee-Ag \$100.00; May water, sewer & garbage expense \$687.53; SD ACTE Dues-Jeff VanLeur \$135.00; FCCLA National Conference Meals for Jordyn Vinz & Mrs. Nelson \$236.00; FCCLA National Conference Ground Transportation Cash \$400.00 and Region 3B Golf Expense Share \$223.05); Iprint Technologies, toner expense \$463.00; Lingo Communications, telephone expense \$44.96; Menards, maintenance supplies \$324.91; Riverside Technologies, student computer damage-repairs \$775.00; Schoenfish & Co, CPA, FY 20-21 Financial Audit \$8,300.00; SD Dept. of Health, County Health Nurse Services \$304.00; Sleep Inn, State Golf Meet Lodging \$1, 254.98; United Laboratories, maintenance supplies \$249.57; Standard Life Insurance Company, 9 month employee-summer insurance (July & August) \$11.52; Weber Landscaping, herbicide application-football stadium \$362.10; and Wellmark Blue Cross Blue Shield, 9 month employee-summer Health Insurance expense \$1,292.00. Total General Fund Vendor Claims=\$17,327.57. Capital Outlay Fund: Bob Berg Electrical, repairs \$560.98; BSN Sports, Track Lap Counter with bell \$781.09; Hillyard Floor Care, maintenance supplies \$886.68; JLG Architects, Schematic Design-CTE Building-Pymt #3 \$1,185.80; Meyer Motor, storm damage-Chevy Suburban repairs \$190.62 and bus window damage repairs \$1,719.88; Olinger Carpet Service, carpet & installation \$4,820.00; Ramsey Publications, Personal Finance Textbooks \$411.91; Visa, Library Books \$46.19; and Visa, tow behind trailer spot sprayer \$330.79. Total Capital Outlay Fund Vendor Claims=\$10,933.94. Special Education Fund: Delta Dental, 9 month employee-summer insurance (July & August) \$164.00; Standard Life Insurance, 9 month employee-summer insurance (July & August) \$11.52; and Wellmark Blue Cross Blue Shield, 9 month employee-summer Health Insurance (July & August) \$1,292.00. Total Special Education Fund Vendor Claims=\$1,467.52. Food Service Fund: Incidental Trust & Agency, postage \$7.84; and Lori Jansen, FS Financial Management Training Travel \$181.20. Total Food

Service Fund Vendor Claims \$189.04. Driver's Education Fund: None \$0. Total Driver's Education Fund Vendor Claims \$0. Total Vendor Claims \$29,918.07. Motion carried.

ACTION NO. 182-21-22

Motion by Hofer, seconded by Kressman to authorize School Business Manager Jansen to make all necessary fiscal year-end Budget Adjustments, on June 30, 2022. A report of the fiscal year-end Budget Adjustments will be presented at the July 11th, 2022 School Board Meeting. Motion carried.

ACTION NO. 183-21-22

Motion by Kressman, seconded by Meyer to authorize School Business Manger Jansen to make all necessary fiscal year-end Contingency Transfers, on June 30, 2022. A report of the fiscal year-end Contingency Transfers will be presented at the July 11th, 2022 School Board Meeting. Motion carried.

ACTION NO. 184-21-22

Motion by Schleich, seconded by Meyer to approve the Trust & Agency Fund Interest Transfer, to the General Fund, in the amount of \$43.22, on June 30, 2022. Motion carried.

ACTION NO. 185-21-22

Motion by Kressman, seconded by Hofer to approve a Fiscal Year-end Operating Transfer, from the General Fund, to the Driver's Education Fund, if deemed necessary, prior to the district's fiscal year-end on June 30, 2022. Motion carried.

School Business Manager Jansen requested bids from the local banks to purchase a \$200,000 Certificate of Deposit, with a 1-year maturity. Bids received were River's Edge Bank at .75% for 1 year and The Security State Bank of Emery at 1 % for 1 year.

ACTION NO. 186-21-22

Motion by Kressman, seconded by Schleich to purchase a \$200,000.00 Certificate of Deposit, from The Security State Bank of Emery, at 1.00 percent interest, for a 1-year maturity. Motion carried.

ACTION NO. 187-21-22

Motion by Meyer, seconded by Hofer to adjourn the Special Year-End School Board Meeting at 6:47 p.m. Motion carried.

Bryan Harberts
School Board Vice President

Lori Jansen
School Business Manager