

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING
MONDAY, JULY 11, 2022, at 7:30 P.M.
EMERY SITE-LIBRARY**

Fiscal Year 2021-2022 Final School Board Meeting

- A. Call to Order**
- B. Record of members present & absent by Business Manager**
- C. Approval of School Board Meeting Agenda**
- D. Board Consent Agenda**
 - 1. Approval of School Board Meeting Minutes**
 - A. June 13, 2022 Regular School Board Meeting Minutes**
 - B. June 28, 2022 Special School Board Meeting Minutes**
 - 2. Acceptance of June 2022 Monthly Financial Statement**
 - 3. Approval of July 2022 Claims Presented for Payment**
 - 4. Acknowledge June 14, 2022 Cornbelt Ed. Cooperative Minutes**
- E. Conflict of Interest Disclosures**
- F. Visitors**
- G. Final Report of June 28, 2022 Claims Against the District**
- H. Report of Fiscal Year End General Fund Contingency Transfers**
- I. Report of Fiscal Year End of Year Budget Adjustments**
- J. Report of Fiscal Year End Driver's Education Fund Transfer**
- K. FY 2021-2022 Financial Audit Quote**
- L. Adjournment of FY 2021-2022 Board of Education**
 - FY22-23 BE Financial Budget Public Hearing at 8 p.m.**

Fiscal Year 2022-2023 School Board Organization Meeting

- A. Call Meeting To Order/ Oath of Office to New School Board Terms**
 - James Hanssen-Three Year Term**
 - Kelsha Kressman-Three Year Term**
 - Carolyn Meyer-Three Year Term**
- B. Election of School Board Chairman and Vice-Chairman**
- C. Approve or Amend School Board Meeting Agenda**
- D. Approve Membership in Associated School Boards of SD.**
- E. Board Authorization to make the following appointments:**
 - 1. Custodian of Accounts-School Business Manager Lori Jansen**
 - i. Authorization of continuation of existing funds or accounts and the establishment of any new accounts.**
 - ii. Authorization of the School Business Manager to request bank interest rate quotes for the Board of Education, to invest and re-invest funds in local financial institutions.**

iii. Authorize School Business Manager to electronically transfer funds for specifically authorized purposes.

- F. Appoint Director of Federal Programs**
- G. Appoint School District Truancy Officer**
- H. Appoint School District Title IX Compliance Officer**
- I. Appointment of Rehabilitation Act Section 504 Compliance Officer**
- J. Appointment of Americans With Disabilities Act Compliance Officer**
- K. Appointment of Age Discrimination Act Compliance Officer**
- L. Designate School Board Chairman and Vice Chairman to countersign checks drawn by Bus. Mgr.**
- M. Appoint School Board Members To Committees:**
 - 1. Cornbelt Educational Cooperative Board Representative**
 - 2. Appoint Contract Negotiation's Board Representatives**
 - 3. Appoint Board Members To Equalization Boards**
- N. Appoint School Business Manager as District Health Privacy Officer**
- O. Appoint School Business Manager as E-Rate Program Coordinator**
- P. Appoint School Business Manager-Federal Grant Bus. Admin. G5 Website**
- Q. Appoint Supervisor-Compliance and Assurance of Title 1 Programs**
- R. Appoint Elem. Principal Kim Aman as Special Education Director with Supt. Bailey and School Business Manager Jansen to assist in program direction. Designate Supt. Bailey, Elementary Principal Aman and Secondary Principal Schultz, to direct IEP Admin.**
- S. Approval of Standard Operating Procedures for 2022-2023 School Year**
 - 1. School District Official Bank Depositories**
 - 2. Designate Legal Newspaper**
 - 3. Date, time, and location of School Board Meetings**
 - 4. Set School Board Compensation Rate**
 - 5. Approval of Surety Bond for Superintendent & Business Manager**
 - 6. Approve purchase of Catastrophic Insurance Coverage**
 - 7. Designate the School District Attorney**
 - 8. Set Admission Fees/Activity Pass Rates**
 - 9. Set Drivers' Education Fee**
 - 10. Set student meal rates-Approved State Sponsored Events**
 - 11. Set Food Service Breakfast & Lunch Prices**
 - 12. Set mileage reimbursement rate for staff**
 - 13. Set substitute pay rate**
 - 14. Authorize Business Manager to Complete SD Annual Financial Report**
 - 15. Authorize Supt. to close school for weather related problems**
 - 16. Approval of bid for FY 2022-2023 Linen Care**
 - 17. Approval of bid for FY2023-2024 Propane Contract**
 - 18. Approval of FY 2022-2023 Pupil Transportation Bid**
 - 19. Approval of School Food Service Procurement Bids**
 - 20. Annual Adoption- School District Debt Management Plan**

- 21. Review & Update Five Year Capital Outlay Plan**
- 22. Annual Adoption-Fiscal Policy-Distribution of Fed. Funds to Schools**
- 23. Annual Adoption-Internal Control Policy**
- 24. Annual Adoption-Federal Grant Administration Financial Practices**
- 25. Annual Adoption-Fraud Prevention Policy**

T. Administrative Reports

- 1. Elementary Principal**
- 2. Secondary Principal**
- 3. Superintendent**
 - a. Lifescape-Contract Services Agreement**
 - b. CTE Building Update**
 - c.**
- 4. School Business Manager**
 - a. Unpaid School Bills-Approval To Submit To Small Claims Court**
 - b.**
 - c.**

U. Adjournment