

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING
MONDAY, JULY 15, 2019, at 7:30 P.M.
CONFERENCE ROOM-BRIDGEWATER SITE
Fiscal Year 2018-19 Final School Board Meeting

- A. Call to Order**
- B. Record of members present & absent by Business Manager**
- C. Approval of School Board Meeting Agenda**
- D. Board Consent Agenda**
 - 1. Approval of School Board Meeting Minutes**
 - A. June 10, 2019 Regular School Board Meeting Minutes**
 - B. June 26, 2019 Special School Board Meeting Minutes**
 - C. June 27, 2019 Special School Board Meeting Minutes**
 - 2. Acceptance of June 2019 Monthly Financial Statement**
 - 3. Acknowledge June 11, 2019 Cornbelt Ed. Cooperative Minutes**
 - 4. Approval of July 5th & 15th 2019 Bills Presented for Payment**
- E. Conflict of Interest Disclosures**
- F. Visitors**
- G. Final Report of June 27, 2019 Claims Against the District**
- H. Report of Fiscal Year End General Fund Contingency Transfers**
- I. Report of Fiscal Year End of Year Budget Adjustments**
- J. Report of Fiscal Year End General Fund Retirement Expense-Pension Fund**
- K. Report of Driver's Education Fund Transfer**
- L. Amend Accounting Teacher Contract-FY19-20**
- M. Canvass Election Results from July 9th Property Tax Opt-Out Election**
- N. Approval of FY 2018-2019 Financial Audit Quote**
- O. Adjournment of FY 2018-2019 Board of Education**

FY19-20 BE Financial Budget Public Hearing at 8 p.m.

Fiscal Year 2019-2020 School Board Organization Meeting

- A. Call Meeting To Order/ Oath of Office to New School Board Members**
 - James Hanssen-Three Year Term**
 - Carolyn Meyer-Three Year Term**
 - Kelsha Kressman-Three Year Term**
- B. Election of School Board Chairman and Vice-Chairman**
- C. Approve or Amend School Board Meeting Agenda**
- D. Approve Membership in Associated School Boards of SD.**
- E. Board Authorization to make the following appointments:**
 - 1. Custodian of Accounts-School Business Manager Lori Jansen**
 - i. Authorization of continuation of existing funds or accounts and the establishment of any new accounts.**

- ii. **Authorization of the School Business Manager to request bank interest rate quotes for the Board of Education, to invest and re-invest funds in local financial institutions.**
- F. Authorize School Business Manager to electronically transfer funds for specifically authorized purposes.**
- G. Appoint Superintendent as Director of Federal Programs**
- H. Appoint School District Truancy Officer**
- I. Appoint School District Title IX Compliance Officer**
- J. Appointment of Section 504 Compliance Officer**
- K. Appointment of Americans With Disabilities Act Compliance Officer**
- L. Appointment of Age Discrimination Act Compliance Officer**
- M. Designate School Board Chairman to countersign checks drawn by Bus. Mgr**
- N. Appoint Cornbelt Educational Cooperative Board Representative**
- O. Appoint Contract Negotiation's Board Representatives**
- P. Appoint School Business Manager as District Health Privacy Officer**
- Q. Appoint School Business Manager as E-Rate Program Coordinator**
- R. Appoint School Business Manager-Federal Grant Bus. Admin. G5 Website**
- S. Appoint Supervisor-Compliance and Assurance of Title 1 Programs**
- T. Appoint Special Ed Director-Kim Aman**
- U. Approve surety bond and Catastrophic Insurance Coverage**
- V. Set time, day, and location of regular school board meetings.**
- W. Set School Board Member Compensation.**
- X. Standard Operating Procedures for 2019-2020 School Year**
 - 1. School District Designated Depositories**
 - 2. Designate Legal Newspaper**
 - 3. School District Attorney**
 - 4. Set Admission Fees/Activity Pass Rates**
 - 5. Set Drivers' Education Fee**
 - 6. Set student meal rates-Approved State Sponsored Events**
 - 7. Set Food Service Breakfast & Lunch Prices**
 - 8. Set mileage reimbursement for staff**
 - 9. Set substitute pay rate**
 - 10. Authorize Business Manager Completion-Annual Financial Report**
 - 11. Authorize Supt. to close school for weather rel. problems**
 - 12. Approval of bid for FY 2019-2020 Pupil Transportation Services**
 - 13. Approval of bid for FY2020-2021 Propane Contract**
 - 14. Review & Update School District Debt Management Plan**
 - 15. Review & Update Five Year Capital Outlay Plan**
 - 16. Annual Adoption-Fiscal Policy-Distribution of Fed. Funds to Schools**
 - 17. Annual Adoption-Internal Control Policy**
- Y. Adjournment**