

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**OCTOBER 14TH, 2019 at 8:15 P. M. EMERY SITE LIBRARY**

The regular meeting of the 2019-2020 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 8:15 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey, Secondary Principal Christena Schultz, and Business Manager Lori Jansen. Elementary Principal Aman was unable to attend. There were no visitors.

**ACTION NO. 058-19-20**

Motion by Harberts, seconded by Becker to approve the October 14th, 2019 School Board Agenda with the following additions: Superintendent Report: I. Agriculture Instructor for Second Semester and J. Memorial Thank You received from the Nick Golder Family. Motion carried.

**ACTION NO. 059-19-20**

Motion by Kressman seconded by Becker to approve the September 9th, 2019 Bridgewater-Emery Regular School Board Meeting Minutes, with the following adjustments: Action No. 043-19-20: Motion by Becker, seconded by Hofer. Action No. 046-19-20: Motion by Schleich, seconded by Becker to approve the Public Exemption Forms 2019-2020-04 through 2019-2020-14 and 2019-2020-16 through 2019-20-19, submitted in September 2019. Public School Exemption Form 2019-2020-15 was determined to be a form for Fiscal Year 2018-2019, filed in error, for Fiscal Year 2019-2020. September 2019 Bridgewater-Emery School District Financial Statement is as follows: **Opening Balances**: **General Fund**: \$1,006,841.49; **Capital Outlay Fund**: \$908,345.31; **Special Education Fund**: \$62,567.79; **Pension Fund**: \$266,054.93; **Driver's Education**: \$0; **Food Service Fund**: \$13,301.85; and **Fitness Center**: \$3,999.64. **September Receipts**: **General Fund**- Taxes received \$12,949.98; interest payment \$1,875.99; State Government \$119,532.26; Donations \$2,800.00; and Local Revenue \$18,111.92=Total General Fund Receipts \$155,270.15. **Capital Outlay Fund**-taxes received \$9,901.32 and Projection Board Ads \$2,367.00 = Total Capital Outlay Receipts= \$12,268.32. **Special Education Fund**: Taxes Received \$5,630.67 and State Government \$429.88=Total Special Education Receipts \$6,060.55. **Pension Fund**-taxes received \$6.90= Total Pension Receipts \$6.90. **Drivers Education**: Local Revenue \$0=Total Driver's Education Fund \$0. **Food Service Fund**: Local Revenue \$1,080.00 =Total Food Service Receipts \$1,080.00. **Fitness Center**: Local Revenue \$120.00. Total Fitness Center Receipts=\$120.00. Total September 2019 Revenue =\$174,805.92. **September Expenditures**: **General Fund**: Accounts Payable \$57,368.82 and Payroll \$182,355.74= Total General Fund Expenditures \$239,724.56. **Capital Outlay**: Accounts Payable \$35,748.42= Total Capital Outlay Expenditures \$35,748.42. **Special Education**: Accounts Payable \$28,978.71 and Payroll=\$37,434.50= Total Special Education Fund Expenditures \$66,413.21; **Pension Fund**: Accounts Payable=\$0=Total Pension Fund Expenditures=\$0. **Driver's Education Fund**: Accounts Payable \$0 and Payroll \$0=Total Driver's Education Expenditures \$0. **Food Service Fund Expenditures**=Accounts Payable \$8,692.68; Online payments monthly fee \$20.00; and Payroll=\$10,948.52. Total Food Service Expenditures \$19,661.20. September 2019 Total Expenditures \$361,527.39. **Ending Balances**: **General Fund**; \$922,387.08; **Capital Outlay Fund** \$884,865.21; **Special Education Fund**; \$2,215.13; **Pension Fund** \$266,061.83; **Driver's Education Fund**; \$0; **Food Service Fund** (\$5,279.35); and **Fitness Center** \$4,119.64. The Board of Education approved the October 2019 Claims Against the School District, as follows: A-ox Welding, tank rental fees \$18.66; Anderson Publications, school news and welcome page printed \$586.00; Buhl Dry Cleaning, mop care \$117.67; City of Bridgewater, school & football field water expense \$1,009.76; Core Educational Cooperative, online class fees \$5,200.00; Dakota Potter's Supply, art supplies \$471.41; E&M Busline, pupil transportation \$18,216.96; G& R Control, boiler contracted services \$1,483.54; Golden West Telecommunications, telephone expense \$145.35; Heritage Pharmacy, health supplies \$35.97; Hillyard Floor Care, maintenance supplies \$398.66; Incidental Trust & Agency \$6,057.74 including (Cross Country Meet Fees \$165.00; Catastrophic Insurance Premium \$918.20; Elementary Symphony Tickets \$87.00; school board memorials \$140.27; Technology Coordinator Area Group Dues \$30.00; maintenance supplies \$8.24; FACS supplies \$6.07; water & sewer expense \$327.35; office supplies \$96.02; boys' football and girls' volleyball referees \$3,361.00; dues & fees \$85.00; Big East Conference

dues \$100.00; Argus Leader subscription \$386.04; Coaches' Association dues \$85.00; Geography Bee registration fee \$100.00; activity pass overpayment refund \$10.00; postage expense \$7.35; Jr. High English Quia Subscription \$99.00; and Infinite Campus Meeting Mileage \$46.20) Jostens, 18/19 Yearbook-final payment \$1,346.87; Marvin Schuldt Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$200.99; Nasco, Ag supplies \$57.45; National Geographic Explorer, periodicals \$120.17; Pepper at Eckroth, music supplies \$227.78; Potter Tire & Service, vehicle maintenance & repairs \$77.95; Ramkota Inn, administrative travel \$204.00; Rural Manufacturing, re-weld new pipe-heating system \$22.50; Scholastic Magazines, classroom periodicals \$3,875.13; SD One Call, quarterly notification fees \$24.15; Sun Gold Sports, volleyball tourney trophy \$28.00 and gym vinyl posters \$280.00; Total Stop, school vehicle gas \$404.73 and supplies \$6.75; Trio Tel Communications, telephone expense \$383.93; United Laboratories, maintenance supplies \$260.11; Varsity Spirit Fashions, cheerleading supplies \$275.82; Verizon Wireless, cell phone expense \$54.92; Visa, cold packs \$36.98; Visa, library books \$3.92; and Xcel Energy, electrical expense \$5,881.04. Subtotal General Fund Accounts Payable= \$47,664.91. GENERAL FUND PAYROLL: Elementary Instruction \$48,073.66; Junior High Instruction \$23,962.72; High School Instruction \$42,383.50; Online HS Instruction Services \$3,560.44; Title 1 Services \$7,375.47; Reap Grant Services \$1,752.77; Project Aware Grant Expense \$5,421.82; Reap Excess Fund Grant \$401.21; Library Services \$887.12; Technology Services \$1,805.55; Administration \$25,374.38; Administrative Assistants \$3,627.83; Maintenance Services \$11,115.72; Pupil Transportation Services \$559.55; and Co-Curricular Salaries & Benefits \$5,066.13. Total General Payroll= \$181,367.87 less summer insurance payable \$19.09=\$181,348.78. GRAND TOTAL GENERAL FUND \$229,013.69. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,801.75; Advantage Auto Glass, replace read doors-City Auditorium-50% of expense \$1,450.00; Graves IT Solutions, 2 Seagate Desktop Hard Drives \$219.98; Judy Hamaker, library books \$54.28; Hauff Mid America Sports, Football Helmet Re-conditioning \$652.00; Imagine Learning, licenses \$298.00; Junior Library Guild, library books \$1,469.00; Meyer Motor, 2017 Ford Expedition \$29,500.00 and vehicle repairs \$1,700.52; Lynn Murtha, spray & seed new gym lawn \$1,771.60; Planbook.com, online plan book licenses \$480.00; Puetz Corporation, 3 No Parking signs \$200.00; Reader's Den, library books \$144.07; Varsity Spirit Fashions, football cheerleading jogging suits \$1,859.80; and Visa \$540.25. GRAND TOTAL CAPITAL OUTLAY FUND \$42,141.25. SPECIAL EDUCATION FUND: ACCOUNTS PAYABLE: Career Connections, contracted services \$193.31; Children's Home Society, contracted services \$2,196.20; Cornbelt Educational Cooperative, quarterly assessment \$14,952.50; Goodcare, Occupational Therapy Contracted Services \$2,208.00; Hofer Physical Therapy, contracted services \$1,332.50; Incidental Trust & Agency, supplies \$4.24; Lifescape, contracted services \$4,247.50; Potter Tire & Service, gas-special ed student transportation \$431.25; SD. Dept. of Labor, unemployment claim \$453.00; and Sioux Falls Wheelchair Transit, student transportation to Sioux Falls \$1,875.00. subtotal Special Education Fund Accounts Payable=\$27,893.50. SPECIAL EDUCATION PAYROLL: Instructional Staff Salaries \$13,711.62; Paraprofessional staff salaries \$22,485.99; Administrative Salaries & Benefits \$3,984.20 and pupil transportation \$676.89. Total Special Education Fund Payroll=\$40,858.70 less summer insurance payable \$661.31=Total Special Education Fund Payroll=\$40,197.39. GRAND TOTAL SPECIAL EDUCATION FUND \$68,090.89. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry cleaning \$124.60; Dean Foods \$941.53; Incidental Trust & Agency, Serve Safe Training \$84.14; Reinhart Food Service, food \$11,539.69; and Total Stop Foods, food \$398.00. Subtotal Food Service Fund Accounts Payable \$13,087.96. FOOD SERVICE PAYROLL: Food Service Fund Payroll \$11,486.25. GRAND TOTAL FOOD SERVICE CLAIMS \$24,574.21. DRIVER'S ED FUND: ACCOUNTS PAYABLE: \$0. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: Total Claims Against School District \$363,820.04. Motion carried.

The Board of Education acknowledged the September 11<sup>th</sup>, 2019 Cornbelt Educational Cooperative Minutes. Mr. Kueter discussed Lifescape Autism Evaluation Requests which have been submitted. The Advisory Board also reviewed the OT/PT Cancellation Policy and were provided an update on Medicaid payments, received by their school districts. The Spring Preschool Screening dates were considered. There was discussion regarding the Special Education Interim Legislative Committee. Mr. Kueter provided an update on the Carl Perkin's Grant and the preparation of inventories of the new district level equipment secured. Mr. Kueter provided an overview of the state level Special Education Review. He reviewed the audit of the Cornbelt Educational Cooperative and provided the Board Members with hard copies. There

was also discussion regarding district level fund balances and the closure of district level Pension Funds by June 30, 2020.

Secondary Principal Christena Schultz provided an outline of the PBIS Program being implemented by our Project Aware Counselors, Jenelle Sigler and Dena Smith. The PBIS Model emphasizes being respectful, being responsible, and being involved. All positive student behaviors are logged, positively reinforced, and systematically rewarded. Students are also participating in Source of Stregnth Training and assisting Mrs. Schultz with the Pledge of Allegiance and the daily announcements. This year's Challenge Day was a meaningful experience for BE Students, an opportunity to step into the shoes of other students and foster understanding between them.

Mrs. Schultz congratulated Lindsey Weeldreyer on being a National Merit Scholarship Semi-Finalist. Lindsey will now move on to the next level of competition for scholarships. Great Job!

Superintendent Bailey reported that the Bridgewater Emery School District's Count Day Enrollment for the 2019-2020 School Year is 318.20 students. The Fall 2018 State Aid Enrollment was 340 students. This is a decrease of 21.80 students or a loss in funding of \$117,633.00 for Fiscal Year 2019-2020. Since there is no longer two-year averaging of student enrollment, the full impact of the reduction of students will be reflected in this fiscal year.

Superintendent Bailey discussed the need to purchase another vehicle for the school district, as we have several vehicles with higher mileage, which are now beginning to require more frequent, costly repairs. He requested that Craig Meyer, of Meyer Motors assist in locating a reasonably priced, reliable vehicle to transport our students.

**ACTION NO. 060-19-20**

Motion by Schleich, seconded by Hofer to purchase a 2017 Black Ford Expedition, VIN # 1FMJKIJT7HEA69467, from Meyer Motors, at a cost of \$29,500.00. Motion carried.

**ACTION NO. 061-19-20**

Motion by Harberts, seconded by Meyer to approve the following Public-School Exemption Forms 2019-2020-19; 2019-2020-20; 2019-2020-21; 2019-2020-22; 2019-2020-23; and 2019-2020-24. Motion carried.

The Bridgewater Emery School District also received a Student Open Enrollment Form #2019-2020-03, for a student open enrolled, out of the Bridgewater Emery School District.

**ACTION NO. 062-19-20**

Motion by Becker, seconded by Kressman to approve ESEA Section 8546 Related to the Receipt of Federal Fund, as recommended by the South Dakota Department of Education-Office of Grants Management. Motion carried.

Superintendent Bailey will work with Attorney Mike Fink, to prepare the legal documents necessary to purchase the East 94 feet of Lots 28, 29, 30, 31, and 32 Block 6 First Addition to Emery, Hanson County SD., from April Morgan Frankfort, contingent upon delivery of a clear title to the property, in the amount of \$4,000.00.

Superintendent Bailey informed the Board of Education that the interviews for the Agriculture Instructor will begin shortly. The administration will work to hire a new graduate from one of our state universities in December, to fill the open position. Mr. Jim Kaufmann has been a great agriculture teacher for our students this semester, but has prior commitments on his farm, for the second semester.

A Thank You was received from the family of Nick Golder, for the memorial sent in his honor.

School Business Manager Jansen presented quotes received from area banks, for a \$100,000 Certificate, which is up for renewal, this month. Rates received were: River's Edge Bank at 1.90% and The Security State Bank, at 1.50%.

**ACTION NO. 063-19-20**

Motion by Harberts, seconded by Kressman to renew the \$100,000 Certificate of Deposit, for 1 year, with the River's Edge Bank, at an interest rate of 1.90 %. Motion carried.

The approval of the Final Year #2 Project Aware Budget must be tabled this evening, as it has not been received by the school district, from the State of South Dakota, yet.

The Bridgewater Emery School District's Taxable Valuations for Taxes Payable 2020 are AG \$309,340,320.00; OWNER OCCUPIED \$48,834,129.00; MOBILE HOME \$14,501.00; MOBILE HOME OWNER OCCUPIED \$488,455.00; OTHER \$23,795,740.00; and UTILITIES \$18,171,998.00.

The Bridgewater Emery School District Business Office received Written Notification of Compliance, from the State of South Dakota that it had met Fiscal Year 2018-2019 Teacher Accountability, with a 2019 Average Teacher Salary of \$42,082.00 and a 2019 Average Teacher Salary and Benefits of \$53,824.00. The school district had 31.31 certified FTE. The district was required to maintain an average salary and benefits greater than \$51,558.00, the 2017 Average Teacher Salary and Benefits. The Statewide Target Instructional Teacher Salary for FY19-20 is \$50,360.26 with Target Allowable Benefits of \$14,604.48=\$64,964.74. Although the Bridgewater Emery School District has improved its teacher salary and benefits by \$2,266.00 since FY2017, it must try to keep pace with other school districts of similar size, in the state, to attract and maintain quality teachers/staff.

The Bridgewater Emery School District Business Office received Written Notification of Compliance, from the State of South Dakota, that it had met Fiscal Year 2018-2019 Excess Cash Balance Compliance. The school district's lowest General Fund Cash Balance was \$789,927.00. Fiscal Year 2018-2019 General Fund Expenditures were \$2,817,414.00. The ratio of Lowest Cash Balance as a % of General Fund Expenditures=28.04%. It is allowable for the school district to maintain a 30% fund balance.

School Business Manager Jansen presented the U.S. Department of Labor's Final Overtime Ruling. SD School Districts are looking for guidance from the State of South Dakota, to determine how they will be impacted by this final legislation.

The school board and administration discussed BE BASH 2020, which will be held Friday, June 12<sup>th</sup> and Saturday, June 13<sup>th</sup>, 2020. The Bridgewater Emery School District invites all alumni of the former Bridgewater School District, the former Emery School District, and the graduates of the Bridgewater Emery School District back home over the June 12-13<sup>th</sup> weekend, for fun and fellowship. We encourage all of our alumni to make a weekend of it, spending time in our school communities of Bridgewater and Emery. There will be an Alumni Football Game at the Football Stadium, a Golf Tournament, a Boutique/Shopalooza Event, a Poker Run/Car Show, and a BE Bash 2020 Banquet with entertainment by The Dueling Pianos.

**ACTION NO. 064-19-20**

Motion by Harberts seconded by Hofer to adjourn the regular school board meeting at 9:22 p.m. Motion carried.

James Hanssen  
James Hanssen, School Board President

Lori Jansen  
Lori Jansen, School Business Manager