

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
APRIL 11TH, 2022 at 7:30 P. M. BRIDGEWATER SITE-BOOK ROOM

The April 2022 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:30 p.m. School Board Members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey and School Business Manager Jansen. Elementary Principal Aman was unable to attend, as preparing to leave for a National Conference, Secondary Principal Schultz was unable to attend, due to a meeting.

ACTION NO. 126-21-22

Motion by Harberts, seconded by Hofer to approve the April 11th, 2022 School Board Meeting Agenda as presented. Motion carried.

ACTION NO. 127-21-22

Motion by Schleich, seconded by Becker to approve (1) the March 10th, 2022 Bridgewater-Emery Regular School Board Meeting Minutes and the March 28th, 2022 Special School Board Meeting Minutes, as presented. (2) The March 2022 Bridgewater Emery School District Financial Statement was approved as follows: **Opening Balances:** General Fund: \$1,248,993.74; Capital Outlay Fund: \$1,563,973.95; Special Education Fund: \$820.31; Driver's Education: \$253.10; Food Service Fund: \$22,716.89; and Fitness Center: \$5,004.44. **March Receipts:** General Fund- Taxes received \$38,833.86; interest payment \$501.86; State Government \$128,830.94; Student Boosters, One Book One School Donation and School Planner Donation \$1,851.50; FCCLA Park Grant \$375.00 and Local Revenue \$3,714.54. Total General Fund Receipts \$174,107.70. Capital Outlay Fund- taxes received \$35,307.08; Alumni & Friend Donation Wall Payments \$2,700.00; and Projection Board Payments \$4,500.00= Total Capital Outlay Receipts= \$42,507.08. Special Education Fund: Taxes Received \$19,749.58 and State Government \$2,017.40=Total Special Education Receipts \$21,766.98; Food Service Fund: State Revenue \$1,454.65 and Local Revenue \$2,762.37 =Total Food Service Receipts \$4,217.02. Driver's Education Fund: Local Revenue \$0=Total Driver's Education Fund \$0. Fitness Center: Revenue \$500.00. Total Fitness Center Receipts=\$500.00. Total March 2022 Revenue =\$243,098.78. **Manual Journal Entries:** None. Total Manual Journal Entries \$0. **March Expenditures:** General Fund: March 14th Accounts Payable \$43,645.37; March 28th Accounts Payable \$8,434.14; Medicaid Filing Fee \$284.89; and Payroll \$193,114.72= General Fund Expenditures \$245,479.12. Capital Outlay: March 14th Accounts Payable \$8,879.16 and March 28th Accounts Payable \$3,351.45. Special Education Fund: March 14th Accounts Payable \$15,819.05; March 28th Accounts Payable \$14.49; and Payroll \$41,789.58=Special Education Fund Expenditures \$57,623.12; and Food Service Fund: March 14th Accounts Payable \$12,283.10; March 28th Accounts Payable \$2,842.34; Online payments monthly fee \$27.95; and Payroll=\$10,989.93. Total Food Service Expenditures=\$26,143.32. Fitness Center Fund: Accounts Payable \$0. Total Fitness Center Expenditures \$0. March 2022 Total Expenditures \$341,476.17. **Ending Balances:** General Fund; \$1,177,622.32. Capital Outlay Fund \$1,594,250.42; Special Education Fund; \$35,035.83; Driver's Education Fund; \$253.10; Food Service Fund; \$790.59; Fitness Center \$5,504.44. (3) The Board of Education approved the April 2022 Claims Against the School District, as follows: A-Ox Welding, tank rental fees \$33.39; Buhl's Dry Cleaning, maintenance mops \$94.64; Cash-State FFA Meals \$1,170.00; City of Bridgewater, school & football stadium-water expense \$340.51; CMC Excavation, snow removal \$127.55; Colonial Research, maintenance supplies \$391.30; Combined Building Specialties, maintenance supplies \$40.00; Dayna Jones, MTSS Grant Supplies \$140.00; E&M Busline, pupil transportation \$24,652.32; Farmer's Alliance, propane expense @ \$1.68/gallon=\$4,808.62; Golden West Telecommunications, telephone expense \$210.85; Happy Numbers Software, ESSER #3 Learning Loss Recovery Software \$3,915.00; Hillyard Floor Care, maintenance supplies \$1,192.90; Incidental Trust & Agency \$6,370.52 including (Testing snacks \$148.89; Teacher Inservice Meal \$342.47; Jr. High English Supplies \$14.25; Jr. High Science Supplies, preserved frogs \$107.82; Jr High Supplies \$1,562.50; FACS supplies \$2.79; Industrial Arts Supplies \$364.97; Science supplies \$407.44; band supplies \$116.63; High School Supplies \$1,562.50; Superintendent cell phone expense \$61.36; Lingo, telephone expense \$91.13; telephone expense \$43.28; Notary bond filing fee \$30.00; maintenance-linen expense \$47.43; City of Emery, water expense \$628.27; State Student Council

Registration \$820.00; and Study Skills supplies \$18.79=\$6,370.52); Innovative Office Solutions, maintenance supplies \$1,112.43; Jenelle Sigler, Project Aware Grant Mileage & Supplies \$1,167.58; Lawns Unlimited, 2 glass valves & sprinkler system labor \$339.57; Marvin Schuldt Estate, warehouse rent expense \$150.00; National Council on Well Being, supplies \$688.10; Menards, maintenance supplies \$727.43; Meyer Motor, vehicle repairs \$393.23; New Century Press \$687.26; Pepper at Eckroth, music supplies \$234.50; Poppler's Music, music supplies \$371.55; RB Lawn Care & Snow Removal \$100.00; Riddell All American Sports, football helmet repairs \$174.51; Rushmore Plaza Holiday Inn, State Student Council Conference Lodging \$668.00; SDHSAA, AD Rule Books 21-22 \$190.00; SD One Call, Supt. messaging \$1.05; Sungold Sports, track meet plaques \$32.00; Total Stop, FACS & maintenance supplies \$59.03; Total Stop Foods-Lennox school vehicle gas \$1,743.01; Trio Tel Comm., telephone expense \$353.90; United laboratories, maintenance supplies \$311.68; Verizon Wireless, Supt. cell phone expense \$61.36; Visa, Interactive Reader Workbooks & laminating film \$708.65; and FCCLA & FFA State Conference Lodging & FCCLA National Conference Airfare-a portion will be reimbursed \$8,468.76; Visa-Project Aware supplies \$3,088.71 and National Project Aware Conference Expense \$2,910.36; and Xcel Energy, electrical expense \$741.05. Subtotal General Fund Accounts Payable= \$68,971.32. GENERAL FUND PAYROLL: Elementary Instruction \$51,760.07; Jr. High Instruction \$24,586.88; High School Instruction \$43,926.73; Online Class E-mentor Salaries \$5,277.12; Title 1 Services \$6,010.22; REAP Grant Salaries \$1,826.02; REAP Excess Fund Grant \$421.64; Project Aware Grant Services \$5,811.81; Library Services \$1019.72; Technology Services \$1,914.06; Administrative Assistants \$4,304.88; Administration \$28,304.35; Maintenance Program with Deductions \$12,679.07; Transportation \$44.12; and Extra Curricular \$7,622.59. Total General Payroll= \$195,509.28 less \$269.43 summer insurance accrual=\$195,239.85. GRAND TOTAL GENERAL FUND \$264,211.17. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; Incidental Trust & Agency, welding helmet \$209.97; Riverside Technologies, 40 HP Tablets \$12,240.00 and Visa-Library Books \$140.97. Subtotal Capital Outlay Fund \$14,381.14. Total Capital Outlay Fund=\$14,381.14. SPECIAL EDUCATION FUND: Career Connections, Contracted Services \$53.70; Cornbelt Educational Cooperative, Quarterly Assessment \$15,392.50; Children's Home Society, Contracted Services \$6,225.71; Goodcare, Contracted Services \$5,770.24; Hofer Physical Therapy, contracted services \$1,926.20; Lifequest, contracted services \$1,650.00; and Total Stop Foods, Student Transportation gas \$913.45. Subtotal Special Education Fund=\$31,931.80. SPECIAL EDUCATION PAYROLL: Instructional Salaries & Benefits \$14,837.81; Paraprofessional Salaries & Benefits \$20,800.62; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$5,020.81. Total Special Education Fund Payroll=\$44,806.28 less Summer Insurance Payable \$240.25=\$44,566.03. GRAND TOTAL SPECIAL EDUCATION FUND \$76,497.83. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, services \$89.10; East Side Jersey Dairy, dairy products \$1,882.64; Hillyard Floor Care, maintenance supplies \$140.85; Hobart Sales & Service. Dishwasher repairs \$14.10; Incidental Trust & Agency, food service-linen care \$46.80; Performance Foods, food \$7,379.38; Total Stop Foods, food \$288.35; and Teresa Wagner, supply reimbursement \$67.05; Sub Total-Food Service Fund: \$9,908.27. FOOD SERVICE FUND PAYROLL: Salaries & Benefits \$11,008.45. Total Food Service Fund Payroll=\$20,916.72. GRAND TOTAL FOOD SERVICE FUND \$23,273.03. DRIVER'S ED FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: FITNESS CENTER FUND: ACCOUNTS PAYABLE: Intellipro Security, security door fobs \$250.00. GRAND TOTAL-FITNESS CENTER FUND \$250.00. Total Claims Against School District \$376,256.86. Motion carried.

The Cornbelt Educational Board of Directors acknowledged the March 15th, 2022 Cornbelt Educational Cooperative Minutes. April Roth was hired as an ECSE Paraprofessional, effective March 7, 2022. The Resignation of Tamora Dalin was accepted, effective at the conclusion of the 2021-2022 School Year. Emily Hohn was hired as a Speech Language Pathologist, effective August 16, 2022. Kueter discussed the 2022-2023 Cooperative Service Calendar, Legislation, Medicaid Program Updates, and Contract Negotiation's Concerns.

There were no Conflicts Of Interest presented, this evening.

There were no Principal Reports presented, this evening.

The Administration and Board of Education discussed the CTE Building Project Planning. The CTE Building Project Grant Application has been submitted, with the grant being awarded, later this month. Superintendent Bailey will begin coordinating the CTE Building Project Timeline, once we know if we will have any CTE Funding available, in addition to the use of ESSER #2 and ESSER #3 Grant Funding.

ACTION NO. 128-21-22

Motion by Kressman, seconded by Schleich to approve the Fiscal Year 2022-2023 Instructional Staff Negotiated Agreement, as presented. Motion carried.

ACTION NO. 129-21-22

Motion to offer a full time Elementary Instructional Contract to Kari Saarie, per the 2022-2023 Bridgewater Emery School District Instructional Staff Negotiated Agreement. Motion carried

ACTION NO. 130-21-22

Motion by Harberts, seconded by Becker to offer the following Instructional Staff Contracts and Extra Curricular Contracts, for the 2022-2023 Academic Year, based on the Bridgewater Emery School District Instructional Staff Negotiated Agreement: Dan Burnham, Rochelle Carlson, Cheryl Deibert, Kendra Erickson, Mary Ernster, Shawn Giesler, Tracy Gilliland, Kelsey Hanssen, Wesley Hilton, Dayna Jones, Miranda Kayser, Sultan Lewis Stephanie Marquardt, Jennifer Martinez, Frankie Nelson, Tami Roesler, Kari Saarie, Scott Schultz, Tamee Schultz, Pam Steen, Cari Terveen, Alex Toupal, Jeff VanLeur, Nicole VanLeur, Cindy Weber, Jessie Yttreness, Becca Zeeb and Tim Zorr.

ACTION NO. 131-21-22

Motion by Schleich, seconded by Meyer to approve a Departmental Contract Change for Jessie Yttreness from .50 FTE General Fund-Instructor and .50 FTE Special Education Paraprofessional to 1.00 General Fund Instructor, for the 2022-2023 Academic Year. Motion carried.

ACTION NO. 132-21-22

Motion by Kressman, seconded by Hofer to offer the following Classified Staff Work Agreements for Fiscal Year 2022-2023, based upon the 2022-2023 hourly wage rates: Shelley Clarke, Joanne Ernster, Sue Ernster, Joyce Fluth, Cordell Golder, Angela Harberts, Lila Jaeger, Elliyah Johnston. Krista Kayser, Lisa Lange, Lorie Langreck Megan Northern, Dorothy Pringle, Michael Pischke, Jerico Shape, Terri Shape, Ann Stahl, Griffith VanLeur, Jack Wagner, Teresa Wagner, Liz Weber, and Tami Wethor, School Board Member Vice Chairman Brian Harberts abstained from the vote. Motion carried.

ACTION NO. 133-21-22

Motion by Becker, seconded by Harberts to approve the Bridgewater Emery School District Administrative Team, being formally recognized as an Administrative Bargaining Unit and issuing Administrative Contracts, for the 2022-2023 Fiscal Year to Superintendent Jason Bailey, Secondary Principal Christena Schultz, Elementary Principal Kim Aman, School Business Manager Lori Jansen, and Technology Coordinator, Connie Whistler, at the Fiscal Year 2022-2023 Contract Amounts. Motion carried.

ACTION NO. 134-21-22

Motion by Hofer, seconded by Meyer to approve the Bridgewater Emery School District Fraud Prevention Policy, as presented. Motion carried.

ACTION NO. 135-21-22

Motion by Harberts, seconded by Schleich to approve the Delta Dental Insurance Rates, for the 2022-2023 Fiscal Year at the following rates: Single \$42.40 per month; two party coverage \$83.78 per month; and three or more/family coverage at a rate of \$122.12 per month. Motion carried.

The Administration and Board of Education discussed the Capital Outlay Budget, for the 2022-2023 Financial Budget.

The Bridgewater Site Phone System will need to be replaced this summer. Superintendent Bailey is evaluating Phone System preferences, availability, and pricing options.

There was further discussion regarding the Fiscal Year 2022-2023 Financial Budget. All Instructional Staff Contracts, Non-Certified Staff Work Agreements, and Administrative Staff Contracts are due into the School Business Office, on Monday, April 25th, 2022. All staff departmental budget requests have been submitted for consideration, in the development of the final budget.

There has been discussion regarding the notification of school district families, regarding the Meal Charge Plan, for the 2022-2023 school year. Congress has decided **NOT** to extend the funding for universal free meals. This means the Bridgewater Emery School District will no longer be able to provide free breakfast and lunch, for all students enrolled, in the school district. As a result, most students will not have free or reduced-price benefits, unless their household submits a free and reduced-price meal application, that school approves based on the USDA guidelines for the 2022-2023 school year. As the school district receives additional guidance from the Division of Child and Adult Nutrition Services, we will share relevant information and paperwork for families looking to complete a free and reduced-price meal application for the 2022-2023 Academic Year.

School Business Manager Jansen presented the Fiscal Year To Date Budget Analysis.

School Business Manager Jansen presented the March 2022 Pupil Transportation Report. The school district has incurred 7,744 shuttle miles, 29,678 shuttle miles, and 7,406 extra-curricular miles, at a fiscal year to date cost of \$136,064.74. The per mile bus rate went from \$3.06 to \$3.22 per mile, this month.

ACTION NO. 136-21-22

Motion by Meyer, seconded by Scheich to approve the Supplemental Propane Fuel Contract for the purchase of an additional 5000 gallons of propane at \$1.68 per gallon. Motion carried.

School Business Manager Jansen presented a Tax Abatement approved by Hanson County, for taxes due on the 21 pay 22 tax year, which were abated, due to a house fire. The amount abated included: General Fund \$169.27; Capital Outlay Fund \$125.05; and the Special Education Fund \$69.29.

ACTION NO. 137-21-22

Motion by Schleich, seconded by Harberts to adjourn the regular school board meeting at 8:47 p.m. Motion carried.

James Hanssen, School Board President

Lori Jansen, School Business Manager