

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3  
REGULAR SCHOOL BOARD MEETING  
MONDAY, JULY 12, 2021, at 7:30 P.M.  
EMERY SITE-LIBRARY**

**Fiscal Year 2020-2021 Final School Board Meeting**

- A. Call to Order**
- B. Record of members present & absent by Business Manager**
- C. Approval of School Board Meeting Agenda**
- D. Board Consent Agenda**
  - 1. Approval of School Board Meeting Minutes**
    - A. June 14, 2021 Regular School Board Meeting Minutes**
    - B. June 29, 2021 Special School Board Meeting Minutes**
  - 2. Acceptance of June 2021 Monthly Financial Statement**
  - 3. Approval of July 2021 Claims Presented for Payment**
  - 4. Acknowledge June 10, 2021 Cornbelt Ed. Cooperative Minutes**
- E. Conflict of Interest Disclosures**
- F. Visitors**
- G. Final Report of June 29, 2021 Claims Against the District**
- H. Report of Fiscal Year End General Fund Contingency Transfers**
- I. Report of Fiscal Year End of Year Budget Adjustments**
- J. Report of Fiscal Year End Food Service Fund Transfer**
- K. Report of Driver's Education Fund Transfer**
- L. Approval of Returned Instructional Staff Contract-Cari Terveen-HS English**
- M. FY 2020-2021 Financial Audit Quote**
- N. Adjournment of FY 2020-2021 Board of Education**

**FY21-22 BE Financial Budget Public Hearing at 8 p.m.**

**Fiscal Year 2021-2022 School Board Organization Meeting**

- A. Call Meeting To Order/ Oath of Office to New School Board Terms**
  - Bryan Harberts-Three Year Term**
  - Jerry Hofer-Three Year Term**
- B. Election of School Board Chairman and Vice-Chairman**
- C. Approve or Amend School Board Meeting Agenda**
- D. Approve Membership in Associated School Boards of SD.**
- E. Board Authorization to make the following appointments:**
  - 1. Custodian of Accounts-School Business Manager Lori Jansen**
    - i. Authorization of continuation of existing funds or accounts and the establishment of any new accounts.**
    - ii. Authorization of the School Business Manager to request bank interest rate quotes for the Board of Education, to invest and re-invest funds in local financial institutions.**

iii. Authorize School Business Manager to electronically transfer funds for specifically authorized purposes.

- F. Appoint Director of Federal Programs**
- G. Appoint School District Truancy Officer**
- H. Appoint School District Title IX Compliance Officer**
- I. Appointment of Rehabilitation Act Section 504 Compliance Officer**
- J. Appointment of Americans With Disabilities Act Compliance Officer**
- K. Appointment of Age Discrimination Act Compliance Officer**
- L. Designate School Board Chairman and Vice Chairman to countersign checks drawn by Bus. Mgr.**
- M. Appoint School Board Members To Committees:**
  - 1. Cornbelt Educational Cooperative Board Representative**
  - 2. Appoint Contract Negotiation's Board Representatives**
  - 3. Appoint Board Members To Equalization Boards**
- N. Appoint School Business Manager as District Health Privacy Officer**
- O. Appoint School Business Manager as E-Rate Program Coordinator**
- P. Appoint School Business Manager-Federal Grant Bus. Admin. G5 Website**
- Q. Appoint Supervisor-Compliance and Assurance of Title 1 Programs**
- R. Appoint Elem. Principal Kim Aman as Special Education Director with Supt. Bailey and School Business Manager Jansen to assist in program direction. Designate Supt. Bailey, Elementary Principal Aman and Secondary Principal Schultz, to direct IEP Admin.**
- S. Approval of Standard Operating Procedures for 2021-2022 School Year**
  - 1. School District Official Bank Depositories**
  - 2. Designate Legal Newspaper**
  - 3. Date, time, and location of School Board Meetings**
  - 4. Set School Board Compensation Rate**
  - 5. Approval of surety bond for Superintendent & Business Manager**
  - 6. Approve purchase of Catastrophic Insurance Coverage**
  - 7. Designate the School District Attorney**
  - 8. Set Admission Fees/Activity Pass Rates**
  - 9. Set Drivers' Education Fee**
  - 10. Set student meal rates-Approved State Sponsored Events**
  - 11. Set Food Service Breakfast & Lunch Prices**
  - 12. Set mileage reimbursement rate for staff**
  - 13. Set substitute pay rate**
  - 14. Authorize Business Manager to Complete SD Annual Financial Report**
  - 15. Authorize Supt. to close school for weather related problems**
  - 16. Approval of bid for FY 2021-2022 Pupil Transportation Services**
  - 17. Approval of bid for FY2022-2023 Propane Contract**
  - 18. Approval of bid for FY 2021-2022 Linen Care Services**
  - 19. Review & Update School District Debt Management Plan**
  - 20. Review & Update Five Year Capital Outlay Plan**

- 21. Annual Adoption-Fiscal Policy-Distribution of Fed. Funds to Schools**
- 22. Annual Adoption-Internal Control Policy**
- 23. Annual Adoption-Federal Grant Administration Financial Practices**

**T. School Year Preparations**

- 1. CTE Building Discussion**
- 2. Federal ESSER American Rescue Plan Development (ARP)**
- 3. Approval of Fitness Equipment Purchase-For each building**
- 4. Approval to Purchase Agriculture Classroom-Flooring & Installation**
- 5. Approval for Librarian Position-Part Time**
- 6. Approval of Work Agreement for Special Ed Para-Lorie Langreck**
- 7. Title IX Training**
- 8.**
- 9.**

**U. Adjournment**