

BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3
REGULAR SCHOOL BOARD MEETING MINUTES
NOVEMBER 8TH, 2021 at 7:30 P. M. EMERY SITE-LIBRARY

The November 2021 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:35 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, and Lisa Schleich. Board Member Carolyn Meyer was unable to attend. Administrators present were Superintendent Jason Bailey, Elementary Principal Aman, and Business Manager Lori Jansen. Secondary Principal Schultz was unable to attend.

ACTION NO. 072-21-22

Motion by Harberts seconded by Becker to approve the November 8th, 2021 School Board Meeting Agenda as presented, with the following addition: Superintendent Report: Item F. Head of Maintenance Retirement-Cornell Golder-Bridgewater Site. Motion carried.

ACTION NO. 073-21-22

Motion by Schleich, seconded by Meyer to approve the October 11th, 2021 Bridgewater-Emery Regular School Board Meeting Minutes, as presented. The October 2021 Bridgewater Emery School District Financial Statement was approved as follows: Opening Balances: General Fund: \$1,186,634.24; Capital Outlay Fund: \$1,298,913.23; Special Education Fund: \$4,314.73; Driver's Education: \$253.10; Food Service Fund: -\$20,736.38; and Fitness Center: \$9,592.83. October Receipts: General Fund- Taxes received \$18,959.70; interest payment \$385.51; State Government \$143,683.14; and Local Revenue \$4,419.00. Total General Fund Receipts \$167,447.35. Capital Outlay Fund-taxes received \$14,529.40 and Projection Board Payments \$3,167.00 = Total Capital Outlay Receipts= \$17,696.40. Special Education Fund: Taxes Received \$8,928.70 and State Government \$4,081.27= Total Special Education Receipts \$13,009.97. Drivers Education: Local Revenue \$0=Total Driver's Education Fund \$0. Food Service Fund: State Revenue \$0 and Local Revenue \$3,765.76 =Total Food Service Receipts \$3,765.76. Fitness Center: Donation-Morgan Uptagrafft-Senior Project \$520.61 and Local Revenue \$40.00. Total Fitness Center Receipts=\$560.61. Total October 2021 Revenue = \$202,480.09. October Expenditures: General Fund: Accounts Payable \$70,386.99 less voided check \$157.99; and Payroll \$196,235.87= General Fund Expenditures \$266,464.87. Capital Outlay: Accounts Payable \$79,345.41. Total Capital Outlay Expenditures \$79,345.41; Special Education: Accounts Payable \$31,749.29 and Payroll \$42,269.78=Special Education Fund Expenditures \$74,019.07; Driver's Education Fund: Accounts Payable \$0 and Payroll \$0. Total Driver's Education Expenditures \$0, and Food Service Fund: Accounts Payable \$14,938.43; Online payments monthly fee \$27.50; and Payroll=\$11,156.50. Total Food Service Expenditures=\$26,122.43. Fitness Center Fund: Accounts Payable \$0. Total Fitness Center Expenditures \$0. October 2021 Total Expenditures \$445,951.78. Ending Balances: General Fund; \$1,087,616.72. Capital Outlay Fund \$1,237,264.22; Special Education Fund; -\$56,694.37 Driver's Education Fund; \$253.10; Food Service Fund \$-43,093.05; and Fitness Center \$10,153.44. The Board of Education approved the November 2021 Claims Against the School District, as follows: Addy Disposal, garbage expense \$250.00; A-Ox Welding, tank rental fees \$19.15; Buhl's Dry Cleaning, maintenance linens \$96.20; City of Bridgewater, water expense \$715.98; City of Emery, water, sewer & garbage expense-Nov. 21 \$659.32; CK Bicycles & Locks, keys made \$8.00; E&M Busline, pupil transportation \$22,045.24; Fisk's Heating & Cooling, furnaces cleaned \$317.35; G&R Controls, install Designo CC Remote Client \$216.00; Tracy Gilliland, All State Chorus-fuel \$27.63;Golden West Telecommunications, telephone expense \$212.80; Hauff Mid America Sports, athletic supplies \$626.00; Incidental Trust & Agency \$5,561.82 including (City of Emery, Oct 21 water expense \$624.89; Girls' VB referees \$970.00; Girls' VB line judges \$730.00; Cross Country Meet Fees \$92.54; Homecoming float supplies \$63.89; All State Chorus Music & Folders \$170.98; All State Chorus Practice Sessions \$35.00; All State Chorus Meals \$420.00; Cengage Learning-balance on account \$65.50; FACS lab supplies-fruit \$71.96; Lingo-Telephone Expense \$86.55; Talking Fingers-ESSER #3 Learning Recovery \$835.65; Coaching Assoc. Dues-BBB \$135.00; Project Aware Suppl; \$119.79; Delta Dental Premiums \$84.92; Aflac Premiums \$9.96; Group Life Insurance Premiums \$11.52; supplies \$173.09; paint supplies \$24.70; SD ASBO Conf. Lodging \$203.90; FCCLA Fall Leadership Conference Travel \$169.98; and SASD Dues-Principal Aman \$463.00); Innovative Office

Solutions, maintenance supplies \$171.71; IT Outlet, J Touch Board-REAP Excess Funds Grant \$2,266.00; and technology supplies \$32.00; Jostens, graduation supplies-balance due \$1.75; Marvin Schuldts Estate, warehouse rent expense \$150.00; Menards, maintenance supplies \$289.23; Meyer Motor, vehicle repairs \$126.18; New Century Press \$1,181.29; Northern State University, electronic textbooks-online classes \$521.53; Pepper at Eckroth, music supplies \$723.95; Potter Tire & Service, fuel \$62.50; Rushmore Plaza Holiday Inn, All State Chorus Lodging \$666.00; Teacher Direct, curriculum enrichment \$73.64; Total Stop, school vehicle gas \$538.08; Trio Tel Comm., telephone expense \$394.06; United Laboratories, maintenance supplies \$263.40; Verizon Wireless, cell phone expense \$61.40; Visa, supplies \$85.79; Visa-Project Aware Supplies & Conf. Travel Expenses \$3,333.37; Williams Musical & Office Supply, instrument repair \$68.00; and Xcel Energy, electrical expense \$5,729.25. Subtotal General Fund Accounts Payable= \$47,494.62. GENERAL FUND PAYROLL: Elementary Instruction \$51,416.21; Jr. High Instruction \$24,441.64; High School Instruction \$43,511.48; Online Class E-mentor Salaries \$5,190.68; Title 1 Services \$6,010.22; Library Services \$887.84; Reap Grant Services \$1,826.02; Reap Excess Fund Grant \$421.64; Project Aware Grant Services \$5,811.81; Technology Services \$1,914.06; Administrative Assistants \$4,037.90; Administration \$28,304.35; Maintenance Program with Deductions \$12,224.02; Pupil Transportation \$36.77; and Extra Curricular \$5,929.03. Total General Payroll= \$191,963.67 less \$269.43 summer insurance accrual=\$196,694.24. GRAND TOTAL GENERAL FUND \$239,188.86. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; Dakota Bones-Cherie Ramsdell, Huskie Mural-Bridgewater Gym \$5,700.00; GeoTek, soil testing-Proposed CTE Building \$3,500.00; Hauff Mid -American Sports, Girls' BB Uniforms \$5,010.00; Innovative Office Solutions, 16 Food Service Lunch Tables \$27,109.76 and vacuum cleaner \$589.99; Maxwell Food Equipment, Food Service Walk In Cooler-Shelving \$3,408.70; McGraw Hill, Algebra I Textbooks \$726.27; Meyer Motor, vehicle repairs \$456.65; and Visa-Library Services \$118.42. Subtotal Accounts Payable Checks=\$48,409.99. GRAND TOTAL CAPITAL OUTLAY FUND \$48,409.99. SPECIAL EDUCATION FUND: ACCOUNTS PAYABLE: Children's Home Society, contracted services \$5,400.35; Goodcare, Occupational Therapy Contracted Services \$4,119.04; Hofer Physical Therapy, contracted services \$1,126.92; Incidental Trust & Agency, Aflac premium credit (\$56.78); Lifequest, contracted services \$1,680.00; Potter Tire & Service, Student Transportation gas \$78.35; and Total Stop Foods, Student Transportation gas \$1,054.82. Subtotal Special Education Fund=\$13,402.70. SPECIAL EDUCATION PAYROLL: Instructional Salaries & Benefits \$14,943.24; Paraprofessional Salaries & Benefits \$20,544.54; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$4,086.62. Total Special Education Fund Payroll=\$43,721.44 less Summer Insurance Payable \$240.25=\$43,481.19. GRAND TOTAL SPECIAL EDUCATION FUND \$56,883.89. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, dry cleaning services \$57.40; Child & Adult Nutrition, processed commodities \$1,160.93; East Side Jersey Dairy, dairy projects \$1,608.04; Incidental Trust & Agency, refund to parents \$46.65; Reinhart Foods, food & supplies \$6,582.47; Total Stop Foods, food \$375.17; and Visa, Conveyor Toaster-BW Site \$659.00. Subtotal Food Service Fund \$10,489.66. FOOD SERVICE PAYROLL: Salaries & Benefits \$10,964.23. Total Food Service Fund Payroll=\$10,964.23. GRAND TOTAL FOOD SERVICE FUND \$21,453.89. DRIVER'S EDUCATION FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0. FITNESS CENTER FUND: ACCOUNTS PAYABLE: None. GRAND TOTAL-FITNESS CENTER FUND \$0. Total Claims Against School District \$365,936.63. Motion carried.

The Board of Education acknowledged the October 20, 2021 Cornbelt Educational Cooperative Minutes. The Advisory Board held a Public Hearing on Brooke Braun's Plan of Intent Waiver. The Advisory Board voted yes on Brooke Braun's Plan of Intent Waiver. Director Kueter discussed the following topics with the Advisory Board: Special Ed Reviews for the 2021-2022 School Year, TOTEM Professional Development, December 1 Child Counts, and Medicaid Update.

There were no Conflicts Of Interest presented, this evening.

Elementary Principal Aman discussed free children's books received from the State of South Dakota. Our fifth grade students have experienced a Virtual Field Trip through Yellowstone National Park, in Mrs. Marquardt's Class. Congratulations to our DARE Graduates, who will graduate on November 24th. Be sure to visit the Bridgewater Emery Elementary Facebook Page, to stay advised of Elementary

Activities.

Superintendent Bailey discussed ongoing Corona Virus Mitigation Strategies. The school district is not performing contact tracing, in the event of a Covid 19 illness. If you are in a family with a positive Covid 19 case, you would be advised to keep your child, at home for 10 days. The school district does have on-site Covid 19 Testing and Home Covid 19 Testing Kits available for our school community, Families are reminded that if a student is not feeling well, please keep the child home, for further observation. We appreciate everyone's help in keeping our communities healthy!

ACTION NO. 074-21-22

Motion by Becker, seconded by Kressman to approve the updated Safe Return To School Plan, as presented with no new changes. Motion carried.

Superintendent Bailey reported that the ESSER #2 and ESSER #3 Grant for the Construction of the CTE Building has been approved, by the Office of Grants Management, of the State of South Dakota. The school district's Learning Loss Recovery Grant-Expenditure Budget for purchasing Learning Recovery Software has also been approved by the Office of Grants Management. The Preliminary Building Plan was discussed. Further discussion will be held at the December 2021 Regular School Board Meeting.

The Husky Mural Project has been completed, enhancing the aesthetic, inside the Bridgewater Elementary Gym.

Superintendent Bailey presented the Resignation of Cornell Golder, due to his Retirement from the School District, for approval by the Bridgewater Emery Board of Education.

ACTION NO. 075-21-22

Motion by Harberts, seconded by Kressman to approve the Retirement of Bridgewater Site Head of Maintenance, Cornell Golder, effective November 30th, 2021. The Administration and Board of Education wish to thank him for his 22 years of service to the children and staff of the Bridgewater School District and the Bridgewater Emery School District. We wish him the very best, in his future endeavors. Motion carried.

School Business Manager Jansen presented the Building Process Guidelines for School Construction Projects, which will be built using Federal Grant Funding. The guidelines were provided by the SD Office of Grants Management.

School Business Manager Jansen presented a fiscal year to date budget report.

ACTION NO. 076-21-22

Motion by Harberts, seconded by Hofer to surplus the old Food Service Lunch Tables, at each site with no residual value. They will be sold at a first come, first serve best offer basis by Superintendent Bailey. Motion carried.

School Business Manager Jansen revised the September 2021 Pupil Transportation Report, which reflected only the August 2021 Bus Expense. The school district had incurred 640 shuttle miles, 2,440 route miles, and 1,801 extra- curricular miles at \$2.92 per mile. The Pupil Transportation Cost, fiscal year to date is \$14,252.52.

For the October 2021 Pupil Transportation Report, reflecting August & September 2021 Bus expense, the school district has incurred 1984 shuttle miles, 7,585 route miles, and 3,170 extra-curricular miles, at an average cost of \$2.94 per mile. The Pupil Transportation Cost, fiscal year to date is \$37,433.62.

ACTION NO. 077-21-22

Motion by Hofer, seconded by Schleich to adjourn the regular school board meeting at 8:26 p.m. Motion carried.

James Hanssen, School Board President

Lori Jansen, School Business Manager