

**BRIDGEWATER-EMERY SCHOOL DISTRICT #30-3**  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**DECEMBER 13TH, 2021 at 7:30 P. M. BRIDGEWATER SITE-BOOKROOM**

The December 2021 Regular Meeting of the 2021-2022 Bridgewater Emery Board of Education was called to order by School Board Chairman James Hanssen at 7:37 p.m. School Board members present were Dale Becker, Bryan Harberts, Jerry Hofer, Kelsha Kressman, Carolyn Meyer, and Lisa Schleich. Administrators present were Superintendent Jason Bailey, Elementary Principal Aman, and Business Manager Lori Jansen. Secondary Principal Schultz was unable to attend.

**ACTION NO. 078-21-22**

Motion by Kressman, seconded by Hofer to approve the December 13th, 2021 School Board Meeting Agenda as presented. Motion carried.

**ACTION NO. 079-21-22**

Motion by Becker, seconded by Schleich to approve the November 8th, 2021 Bridgewater-Emery Regular School Board Meeting Minutes, as presented. The November 2021 Bridgewater Emery School District Financial Statement was approved as follows: **Opening Balances:** General Fund: \$1,087,616.72; Capital Outlay Fund: \$1,237,264.22; Special Education Fund: -\$56,694.37; Driver's Education: \$253.10; Food Service Fund: -\$43,093.05; and Fitness Center: \$10,153.44. **November Receipts:** General Fund- Taxes received \$350,850.50; interest payment \$159.56; State Government \$121,741.31; Donation \$600.00 and Local Revenue \$1,084.98. Total General Fund Receipts \$474,436.35. Capital Outlay Fund- taxes received \$295,350.73; Projection Board Payments \$367.00; and Local Revenue \$100.00 = Total Capital Outlay Receipts= \$295,817.73. Special Education Fund: Taxes Received \$182,572.45; State Government \$1,797.13; and Local Revenue= \$62.54 = Total Special Education Receipts \$184,432.12. Drivers Education: Local Revenue \$0=Total Driver's Education Fund \$0. Food Service Fund: State Revenue \$43,961.40 and Local Revenue \$1,148.51 =Total Food Service Receipts \$45,109.91. Fitness Center: venue \$10.00. Total Fitness Center Receipts=\$10.00. Total November 2021 Revenue = \$999,806.11. **November Expenditures:** General Fund: Accounts Payable \$47,494.62 less voided check \$8.00; and Payroll \$191,694.24= General Fund Expenditures \$239,180.86. Capital Outlay: Accounts Payable \$48,409.99. Total Capital Outlay Expenditures \$48,409.99; Special Education: Accounts Payable \$13,402.70 and Payroll \$43,481.19=Special Education Fund Expenditures \$56,883.89; Driver's Education Fund: Accounts Payable \$0 and Payroll \$0. Total Driver's Education Expenditures \$0, and Food Service Fund: Accounts Payable \$10,489.66 less \$1,160.93 voided check; Online payments monthly fee \$27.50; and Payroll=\$10,964.23. Total Food Service Expenditures=\$20,320.46. Fitness Center Fund: Accounts Payable \$0. Total Fitness Center Expenditures \$0. November 2021 Total Expenditures \$364,795.20. **Ending Balances:** General Fund; \$1,322,872.21. Capital Outlay Fund \$1,484,671.96; Special Education Fund;\$70,863.86 Driver's Education Fund; \$253.10; Food Service Fund \$-18,303.60; and Fitness Center \$10,163.44. The Board of Education approved the December 2021 Claims Against the School District, as follows: Jared Anderson, dual site mileage stipend \$250.00; A-Ox Welding, tank rental fees \$19.59; Automatic Building Controls, Fire alarm inspection & monitoring \$1,777.00; Buhl's Dry Cleaning, maintenance mops \$63.89; City of Bridgewater, water expense \$359.90; E&M Busline, pupil transportation \$18,280.06; EMC Insurance Company, Business Auto Insurance adjustment \$375.00; Fisk's Heating & Cooling, repairs \$76.53; Foreman Bus-State Championship Football Travel \$700.00; Tracy Gilliland, dual site mileage stipend \$250.00; Golden West Telecommunications, telephone expense \$212.80; Harve's Sports Shop, athletic supplies \$43.98; Hillyard Floor Care, maintenance supplies \$852.61; Incidental Trust & Agency \$7,770.38 including (IXL Software \$2,176.00; high school supplies \$15.92; FACS supplies \$116.90; administrative supplies \$49.90; District Oral Interp. Contest fees \$186.80; Board sympathy/memorials \$119.76; Jr High BBB Tourney Reg. Fees \$50.00; Jr High Football Referees & Announcer \$600.00; Jr High GVB Transportation-Krista Kayser \$359.19; Ivacuum Repairs \$106.00; Vacuum machine squeegee \$305.40; Extractor battery & shop supplies \$58.00; maintenance supplies \$801.96; Region Girls' VB dues \$110.20; Lenova LAN School & Tech Support \$381.15; Lenova LAN School Upgrade License \$522.00; Hugh O Brien Youth Leadership Registration Fee \$250.00; Generation Genius Videos \$125.00; Jr High English Supplies \$32.46; HS Computer Supplies \$60.00; elementary

supplies \$51.60; dues/fees \$100.00; Huskies BB Silver Software \$900.00; Fast Draw & Fast Scout Subscription \$157.99; Learning A-Z Software \$69.95; Safety Deposit Box Rent \$8.00; Music Sight Reading Factory Software \$35.00; Mini Bus title, plates & reg. fee \$21.20); Innovative Office Solutions, maintenance supplies \$827.31; Iverson Chrysler, FFA van rental \$178.37; Jaymar Business Forms, year-end reporting supplies \$188.26; Jostens, Graduation supplies \$139.92; Marvin Schuldt Estate, warehouse rent expense \$150.00; McCook County, School Resource Officer-2<sup>nd</sup> Sem Payment \$2,532.00; Menards, maintenance supplies \$170.00; Meyer Motor, vehicle repairs \$172.65; New Century Press \$498.00; Pepper at Eckroth, music supplies \$49.99; Poppler's Music, supplies \$134.55; Ron's Bicycle Shop, keys made \$21.00; Schultz Electric, repairs \$285.17; Total Stop, school vehicle gas \$494.28 and FACS supplies \$545.90; Trio Tel Comm., telephone expense \$392.04; Verizon Wireless, cell phone expense \$61.40; Visa, supplies \$162.30; Visa-Project Aware Supplies \$179.98; Williams Musical & Office Supply, instrument repair \$88.00; and Xcel Energy, electrical expense \$4,959.46 and Tim Zorr, dual site instructor mileage stipend \$250.00. Subtotal General Fund Accounts Payable= \$43,512.32 GENERAL FUND PAYROLL: Elementary Instruction \$52,779.00; Jr. High Instruction \$24,584.43; High School Instruction \$43,586.42; Online Class E-mentor Salaries \$5,097.88; Title 1 Services \$6,010.22; Library Services \$1,006.53; Reap Grant Services \$1,826.02; Reap Excess Fund Grant \$421.64; Project Aware Grant Services \$5,811.81; Technology Services \$1,914.06; Board of Education \$1,614.75; Administrative Assistants \$4,311.61; Administration \$28,304.35; Maintenance Program with Deductions \$8,560.18; Pupil Transportation \$276.42; and Extra Curricular \$7,088.03. Total General Payroll=\$193,193.35 less \$269.43 summer insurance accrual=\$192,923.92. GRAND TOTAL GENERAL FUND \$236,436.24. CAPITAL OUTLAY FUND: A&B Business Services, copier lease payment \$1,790.20; Dauby's Sports Center, Grades 5-6 Reversibles \$600.00; Hauff Mid -American Sports, Girls' BB Uniforms \$966.90; Incidental Trust & Agency, instructor chairs \$359.78; Innovative Office Solutions, Multi-Purpose Gym Floor \$49,955.72; Meyer Motor, Suburban Repairs \$762.14; Puetz Corporation, 3 Replacement Doors-Gymnasium \$11,017.47; Riverside Technologies, 65 Tablet Computers & warranties \$64,870.00; and Schultz Electric, light bulbs & repairs \$1,373.73. Subtotal Capital Outlay Fund \$131,695.94. Total Capital Outlay Fund=\$131,695.94. SPECIAL EDUCATION FUND: ;Career Connections, Contracted Services \$107.40; Goodcare, Contracted Services \$4,266.24; Hofer Physical Therapy, contracted services \$1,912.50; Incidental Trust & Agency, supplies %52.63; Lifequest, contracted services \$1,680.00; and Total Stop Foods, Student Transportation gas \$759.04. Subtotal Special Education Fund=\$8,777.81. SPECIAL EDUCATION PAYROLL: Instructional Salaries & Benefits \$14,943.24; Paraprofessional Salaries & Benefits \$22,360.96; Administrative Salaries & Benefits \$4,147.04 and Pupil Transportation \$3,008.14. Total Special Education Fund Payroll=\$44,459.38 less Summer Insurance Payable \$240.25=\$44,219.13. GRAND TOTAL SPECIAL EDUCATION FUND \$52,996.94. FOOD SERVICE FUND: ACCOUNTS PAYABLE: Buhl's Dry Cleaning, dry cleaning services \$88.40; East Side Jersey Dairy, dairy projects \$1,693.66 ; Hillyard Floor Care, supplies \$291.35; Incidental Trust & Agency, refund to parents \$147.08; Reinhart Foods, food & supplies \$9,690.70; and Total Stop Foods, food \$478.57; Subtotal Food Service Fund \$12,389.76. FOOD SERVICE PAYROLL: Salaries & Benefits \$11,065.01. Total Food Service Fund Payroll=\$11,065.01. GRAND TOTAL FOOD SERVICE FUND \$23,454.77. DRIVER'S ED FUND: ACCOUNTS PAYABLE: None. PAYROLL \$0. GRAND TOTAL-DRIVER'S EDUCATION FUND=\$0: FITNESS CENTER FUND: ACCOUNTS PAYABLE: None. GRAND TOTAL-FITNESS CENTER FUND \$0. Total Claims Against School District \$444,583.89. Motion carried.

The Board of Education acknowledged the November 17th, 2021 Cornbelt Educational Cooperative Minutes. The Advisory Board approved the evaluation of Cooperative Director Deene Kueter and recommend extending his current employment contract, to the Board of Directors, at the December Meeting. Director Kueter discussed the following topics with the Advisory Board: Proposed ARSD Changes to Article 24:05 Special Education; the December 1<sup>st</sup> Child Count, Indicator 8 Parent Survey Results for 2020-2021; and Title IX updates. Congratulations to Alicia Peterson on being named the 2021 School Psychologist of the Year, by the SD Association of School Psychologists.

There were no Conflicts Of Interest presented, this evening.

Elementary Principal Aman provided an overview of the Elementary Christmas Party. The students

enjoyed Hot Chocolate, Cookie Decorating, Karaoke, and Holiday Crafts. Thanks to all who helped!

Superintendent Bailey discussed ongoing Corona Virus Mitigation Strategies. The school district is not performing contact tracing, in the event of a Covid 19 illness. If you are in a family with a positive Covid 19 case, you would be advised to keep your child, at home for 10 days. Families are reminded that if a student is not feeling well, please keep the child home, for further observation. Reminding our students to be diligent with hand washing, exercise proper nutrition, and get adequate rest are all steps to keeping them healthy.

Superintendent Bailey provided an overview of the Proposed Fiscal Year 2022-2023 Financial Budget, for the State of South Dakota, presented by Governor Kristi Noem.

**ACTION NO. 080-21-22**

Motion by Schleich, seconded by Hofer to offer the One Act Play Advisor Contract to Valerie Marsh, in the amount of \$1,711.52, per the Bridgewater Emery School District-Instructional Staff Negotiated Agreement. Motion carried.

Superintendent Bailey provided the SEAHAWK Football Cooperative-Student Census Update to the Board of Education. The Marion School District is currently discussing the possibility of Consolidation with area school districts, so it is not known, at this time, if the Marion and Freeman Academy School Districts will be able to participate on our team next year. The joint program worked well this year.

Superintendent Bailey provided a CTE Building Project Planning Update. He requested that the Board of Education approve the CTE Building Project-Request For Qualifications For Architectural and Engineering Design Services.

**ACTION NO. 081-21-22**

Motion by Meyer, Seconded by Hofer to Approve the CTE Building Project-Request For Qualifications For Professional Architectural and Engineering Design Services, to be printed in the Bridgewater Emery School District's Legal Newspaper, The Bridgewater Tribune, for the next two weeks. The purpose of the Request For Qualifications (RFQ) is to establish a contract with a qualified firm to provide professional architectural and engineering design services and construction administration services, for the addition of a standalone Career and Technical Education Building, in Emery SD.

The Construction Manager at Risk (CMR) Process will be utilized, in the project, at the Design Development Stage. Submittals must be received no later than 12:00 P.M. (CDT) on January 10, 2022. Please provide six (6) Hard copies of the submittal in a sealed envelope or package and label it as Bridgewater Emery CTE Building. The Delivery Envelope containing the submittal envelope must be clearly addressed to Bridgewater Emery School, Attn. Jason Bailey, 130 N. 6<sup>th</sup> St. Emery, SD. 57332.

Submittals or amendments may not be delivered orally, by facsimile transmission, or other telecommunications, or electronic means. The Bridgewater Emery School District assumes no responsibility for delays caused by any delivery service. Postmarking by the due date will not substitute for actual submittal receipt. Late submittals or amendments will not be opened, or be accepted for evaluation. Submittal instructions and information can be accessed by contacting Supt Bailey via email at Jason.Bailey@k12.sd.us. The Bridgewater Emery School reserves the right to reject any and all proposals, and to waive any irregularities. Motion Carried.

Superintendent Bailey explained a recent Survey Of Intent, received from the SD High School Activities Association, regarding whether the district would participate in a proposed Girls' Softball Program, in the 2022-2023 Academic Year.

The Board of Education and Administration discussed the Bridgewater Site-Head of Maintenance Position. The school district currently has part-time staff that are performing daily maintenance work, within the building. School Board Member Carolyn Meyer left the School Board Meeting at 8:45 p.m.

**ACTION NO. 082-21-22**

Motion by Harberts, seconded by Kressman to hire Anthony Jaeger, to provide snow removal services, for the sidewalks, at the Bridgewater Site Location and perform some maintenance work, under the direction of Superintendent Bailey, at a rate of \$17.00 per hour, as needed. Motion carried.

Superintendent Bailey stated that CMC Excavation will be providing Snow Removal Services, at the Bridgewater Site, if needed.

**ACTION NO. 083-21-22**

Motion by Schleich, seconded by Becker to approve the payment of the First Semester Dual Site Mileage Stipends, in the amount of \$250 each, to Jared Anderson, Tracy Gilliland, and Tim Zorr. Motion carried.

School Business Manager Jansen presented the Uniform Rules-Federal Awards-General Procurement Standards, to be followed throughout the CTE Building Project, as it will be a partially federally funded project.

**ACTION NO. 084-21-22**

Motion by Kressman, seconded by Hofer to adopt the Uniform Rules-Federal Awards-General Procurement Standards, to be followed throughout the CTE Building Project. Motion carried.

School Business Manager Jansen presented the Davis Bacon Act-Federal Wage Requirements, for Federally Funded Projects, to be followed throughout the CTE Building Project, as it will be a partially federally funded project.

**ACTION NO. 085-21-22**

Motion by Harberts, seconded by Schleich to follow the Davis Bacon Act-Federal Wage Requirements, for Federally Funded Projects, to be followed throughout the CTE Building Project, as it will be a partially federally funded project. Motion carried.

School Business Manager Jansen presented the Office of Management & Budget-Uniform Admin. Req. Cost Principles and Audit Requirements, to provide guidance throughout the CTE Building Project Construction Process, as it will be a partially federally funded project.

**ACTION NO. 086-21-22**

Motion by Hofer, seconded by Becker to adopt the guidance of the Office of Management & Budget Uniform Admin. Req. Cost Principles and Audit Requirements, to provide Administrative Guidance, throughout the CTE Building Project Construction Process, as it will be a partially federally funded project. Motion carried.

The School District's Valuation by County for 2021 was Hanson County \$103,967,234.00; Hutchinson County \$72,635,340.00; and McCook County \$220,492,640.00. Total district valuation = \$397,095,214.

The School District's Preliminary Valuation by County for 2022 was Hanson County \$100,850,184.00; Hutchinson County \$64,625,858.00; and McCook County \$214,618,926.00. Total district valuation = \$380,094,968. There has been a loss in district taxable valuation of \$17,000,246.00. Upon discussion with the county auditors, it appears to result from changes in land productivity, but will be reviewed further.

School Business Manager Jansen provided a spreadsheet of the Outstanding Debt on the Emery Site Gymnasium. There is \$3,185,000.00 of Principal and \$495,900.00 Interest outstanding on the project, with the final payment due on August 1, 2031. The bonding agent has been notified that when the bonds become callable, the school district will likely be interested in refinancing the bonds.

School Business Manager Jansen discussed the school district's level of available debt capacity. The Federal ESSER #2 and #3 funding available, can only be received, if it is included in a project that meets the guidelines set forth by the Federal Government and approved by the State of South Dakota. The CTE Building Project meets the guidelines set forth by the Federal Government has been approved by the State of South Dakota, as an allowable project for the use of ESSER #2 and #3 funding.

School Business Manger Jansen presented the FY 2020-2021 Final Cash Balance Accountability Report. The Bridgewater Emery School District's lowest cash balance as a % of General Fund Expenditures for Fiscal Year 2020-2021 was 33.34%. The balance exceeded the limitation-but there is no waiver required this year, due to the Covid Relief Funding exceptions, allowed by the SD Legislature for Fiscal Year 2020-2021 and 2021-2022.

School Business Manager Jansen provided a Fiscal Year To Date Budget Report.

For the November 2021 Pupil Transportation Report, the school district has incurred 3,136 shuttle miles, 11,923 route miles, and 3,733 extra-curricular miles, at a fiscal year to date cost of \$55,713.68.

The Fuel Consumption Report was presented.

**ACTION NO. 087-21-22**

Motion by Harberts, seconded by Kressman to adjourn the regular school board meeting at 9:08 p.m. Motion carried.

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James Hanssen, School Board President

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Lori Jansen, School Business Manager